

**JESSUP BOROUGH COUNCIL
FEBRUARY 16, 2024
SPECIAL MEETING**

AGENDA

1. MEETING CALLED TO ORDER

2. ANNOUNCEMENT

Pledge of Allegiance

Roll Call

3. PUBLIC COMMENT

Public Comment period is for oral comments regarding any action item(s) listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. For an accurate public record, citizens are asked to approach the podium, state their name and address. Comment is limited to 5 minutes.

4. ADDITIONS TO THE COUNCIL MEETING AGENDA

Act 65 of 2021, if a matter is not on the Agenda, Council may not take official action on it with the following exceptions: Council can act on matter relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add action item(s) to the agenda.

5. OLD OR UNFINISHED BUSINESS

6. NEW BUSINESS

- Part time police officer; **Action by Council**
- Certification to modify 2018 and 2019 CDBG funds, attachments; **Action by Council**
- Part time police officer; **Action by Council**
- Noise Monitoring; **Action by Council**
- 2024 Newsletter, attachments; **Action by Council**

7. REPORTS

Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, quotes, estimates, etc. No verbal report is to be given unless there is a question regarding the report. If council action is required, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

8. MOTIONS

- A.** Motion to hire Zachary Roditski as a part time police officer for the Jessup Police Department at a rate of \$24.76 per hour.
- B.** Motion to approve Lackawanna County's request to seek approval to modify the CDBG FFY contract for a Chromebook Initiative for Non-Profit MidValley Senior Center in the amount of \$8200.35.
- C.** Motion to approve Lackawanna County's request to seek approval to modify the CDBG FFY 2019 contract for First Time Homebuyers in the amount of \$79,600.00.
- D.** Motion to hire Duane Saunders, Jr. as a part time police officer for the Jessup Police Department at a rate of \$24.76 per hour.
- E.** Motion to authorize Peters Consultants, Inc. to conduct a noise level study on Katherine Drive, Jessup, over the next six months at dates and times determined by Peters Consultants, Inc.
- F.** Motion to authorize Peters Consultants, Inc. to lease the necessary monitoring equipment for the Katherine Drive noise level study at a cost not to exceed \$2000.00.
- G.** Motion to approve the publication of the 2024 Borough Newsletter and associated printing costs.

9. ADJOURN

Modification Certification

Jessup Borough Chromebook Initiative for Non-Profit Mid Valley Senior Center

CDBG FFY 2018 C000071788

Jessup Borough Council met on **x date**, at their regularly scheduled public meeting, and took action to approve requesting Lackawanna County to seek approval to modify the 2018 CDBG contract as follows:

Housing Rehabilitation	Current Budget Allocation amount	\$8,200.35
	Reduction amount or Additional amount of CDBG funding	-\$8,200.35
	Total Revised Budget	\$-0-

Public Service

Mid Valley Senior Center	Current Budget allocation	(\$0.00)
	Revised Budget allocation amount	\$8,200.35
	Total revised budget allocation amount	\$8,200.35

_____ (signature line)

Chairman or head elected official name

Modification Certification

Jessup Borough

CDBG FFY 2019 Contract # C000073782

The (Jessup Borough – i.e. Board of Supervisors; City Council; etc.) met on x date, at their regularly scheduled public meeting, and took action to approve requesting Lackawanna County to seek approval to modify the (FFY 2019) CDBG contract as follows:

Housing Rehabilitation	Current Budget Allocation amount	\$79,600.00
	Reduction amount or Additional amount of CDBG funding	\$-79,600.00
	Total Revised Budget	\$ 0.00

1st Time Homebuyers

Current Budget allocation (\$0.00)	\$ 0.00
Revised Budget allocation amount	\$79,600.00
Total revised budget allocation amount	\$79,600.00

_____ (signature line)

Chairman or head elected official name



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February 15, 2024
Jennifer Filipski
Jessup Borough
P: 570.489.0411 |
F: 570.489.6899 | E: jfilipski@jessupborough.org
A: 395 Lane St., Jessup PA 18434

Quote #21524-9

Title: Newsletters
Size: 17 x 11 fold 1/2 + 1/3
Nested, not stitched
Color: 4/4 – full color both sides
Stock: 60# opaque text
Proof: PDF
Packing: Convenient carton pack

Print Price: 2,200 @ \$1,450 (if paying with credit card, add 4%)
GRAPHICS: @ \$75/hr. *If graphics are being supplied- Please include crop marks, & 1/8 bleeds if applicable.*

FOB: Includes (local) delivery to Scranton, PA

***Standard Printing Practices Applied Orders Subject to Plus or Minus 10% at same unit cost.**

ATTENTION CUSTOMERS

**Quoted price includes pre-flight for standard production time.
Any additional AA's (Authors Alterations) are based on time & material
& will be billed at \$75 per hour.**

- Quote is valid for 30 days.

Accepted by: _____ Date: _____

Proposed by: Nathan Strauss Date: 2-15-24