

**JESSUP BOROUGH COUNCIL
MARCH 6, 2024
REGULAR MEETING**

AGENDA

1. MEETING CALLED TO ORDER

2. ANNOUNCEMENT

The meetings of Jessup Borough Council are being recorded and live streamed for the purpose of transparency and increased public access.

Pledge of Allegiance

Roll Call

Gregg Betti	Tom Fiorelli
Curt Camoni	Joe Mellado
Jeffrey Castellani	Roberta Galati
Jerry Crinella	

3. PUBLIC COMMENT

Public Comment period is for oral comments regarding any action item(s) listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. For an accurate public record, citizens are asked to approach the podium, state their name and address. Comment is limited to 5 minutes.

4. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless a member of the Council request specific items to be removed for separate action.

Approve Minutes of Regular February Meeting.

Approve the Minutes of the Special Meeting held February 16, 2024.

Approve the Secretary Report.

Approve the February Payroll in the amount of \$51,736.07.

Approve monthly payments in the amount of \$105,586.90 from General Fund.

5. ADDITIONS TO THE COUNCIL MEETING AGENDA

Act 65 of 2021, if a matter is not on the Agenda, Council may not take official action on it with the following exceptions: Council can act on matter relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add action item(s) to the agenda.

6. OLD OR UNFINISHED BUSINESS

- Planning Commission members, attachments; **Action by Council**

7. NEW BUSINESS

- Acting Borough Manager; **Action by Council**
- Advertise for Borough Manager; **Action by Council**
- Advertise for DPW Laborer; **Action by Council**
- Advertise for DPW Summer Employee; **Action by Council**
- Purchase Flashing Crossing Guard Stop Sign; **Action by Council**
- Approve purchase of additional uniforms; **Action by Council**
- Approve purchase of 1 year Treasury Bill: **Action by Council**
- Presentation of Audit by Rainey & Rainey; **No action by Council**

8. REPORTS

Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, quotes, estimates, etc. No verbal report is to be given unless there is a question regarding the report. If council action is required, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

Committees, Commissions, and Boards

- Stormwater; Chairperson – Jerry Crinella
Draft minutes, memos, reports, etc.
- Finance & Grants; Chairperson – Tom Fiorelli
Draft minutes, memos, reports, etc.
- Planning Commission; Chairperson – Corey Mahon
Draft minutes, memos, reports, etc. See attached
- Zoning Hearing Board; Chairperson – Jeff Smith
Draft minutes, memos, reports, etc.

Controller; Benjamin Cardoni

- Financial reports are attached

Tax Collector; Genevieve Lupini

- No activity to report

Zoning Officer; NEIC, Anthony Mengoni

Police Department; Chief Robert Berta

- Incident report attached

DPW; Foreman Joseph Cirba

- Report of monthly activity attached

Engineer; Peters Consultants, Inc

- Monthly report attached

Solicitor; Maura Armezzani Tunis

9. LACKAWANNA ENERGY CENTER

10. COMMUNICATIONS (Attachments)

11. MOTIONS

A. Motion to adopt Ordinance 2 of 2024 Amending Civil Service Rules and Regulations.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

B. Motion to adopt Ordinance 1 of 2024 LERTA.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

C. Motion to adopt Ordinance 3 of 2024 Amend Traffic Control Ordinance.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

D. Motion to accept the resignation of Mia Stine as Borough Manager.

Gregg Betti	Yea___	Nay___
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Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

E. Motion to advertise position of Borough Manager.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

F. Motion to appoint _____ as acting Borough Manager.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

G. Motion to appoint Sam Sebastianelli to the Planning Commission with a term expiration date of 12/31/27.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

H. Motion to appoint _____ to the Planning Commission with a term expiration date of 12/31/27.

Dave Valvano

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___

Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Brittani Brascheski

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Michael Narcavage

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Bob Mycko

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

I. Motion to appoint _____ to the Planning Commission with a term expiration date of 12/31/24.

Dave Valvano

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Brittani Brascheski

Gregg Betti	Yea___	Nay___
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Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Michael Narcavage

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Bob Mycko

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

J. Motion to advertise an amendment to the Tax Ordinance.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

K. Motion to appoint Sarah Helcoski to the Vacancy Board.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

L. Motion to advertise an amendment to the SALDO.

Gregg Betti	Yea ___	Nay ___
Curt Camoni	Yea ___	Nay ___
Jeffrey Castellani	Yea ___	Nay ___
Jerry Crinella	Yea ___	Nay ___
Tom Fiorelli	Yea ___	Nay ___
Joe Mellado	Yea ___	Nay ___
Roberta Galati	Yea ___	Nay ___

M. Motion to schedule a public hearing on the proposed amendment to the SALDO.

Gregg Betti	Yea ___	Nay ___
Curt Camoni	Yea ___	Nay ___
Jeffrey Castellani	Yea ___	Nay ___
Jerry Crinella	Yea ___	Nay ___
Tom Fiorelli	Yea ___	Nay ___
Joe Mellado	Yea ___	Nay ___
Roberta Galati	Yea ___	Nay ___

N. Motion to take from the table and advertise consideration of the Ordinance regarding making Ward Street a One-Way Street.

Gregg Betti	Yea ___	Nay ___
Curt Camoni	Yea ___	Nay ___
Jeffrey Castellani	Yea ___	Nay ___
Jerry Crinella	Yea ___	Nay ___
Tom Fiorelli	Yea ___	Nay ___
Joe Mellado	Yea ___	Nay ___
Roberta Galati	Yea ___	Nay ___

O. Motion to accept the resignation of Robert Keith, DPW.

Gregg Betti	Yea ___	Nay ___
Curt Camoni	Yea ___	Nay ___
Jeffrey Castellani	Yea ___	Nay ___
Jerry Crinella	Yea ___	Nay ___
Tom Fiorelli	Yea ___	Nay ___
Joe Mellado	Yea ___	Nay ___
Roberta Galati	Yea ___	Nay ___

P. Motion to Ratify the Borough of Jessup sending a Commitment Letter to PA Emergency Management Agency of 25%, or \$286,612.75, of the requested grant amount \$1,146,451.00 as required for continued consideration for the 2023 BRIC Grant Application submitted by the Borough of Jessup.

Gregg Betti	Yea ___	Nay ___
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Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Q. Motion to accept an AED device donated by the Jessup American Legion Michael Steiner Post 411 to be used by the Police Department.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

R. Motion to advertise one full-time DPW Laborer and Seasonal DPW employment opportunities.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

S. Motion to purchase a one (1) year Treasury Bill in amount of \$131,000.00 to continue the investment ladder portfolio with People's Security Bank and Trust.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

T. Motion to advertise consideration of Ordinance 6 of 2024 which amends the Rental Registration Ordinance to require the designation of an agent and providing for rental inspections.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___

Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

U. Motion to approve the Final Land Development Plan for Valley View Business Park Lot 11 warehouse project submitted by PNK P3, LLC subject to the following conditions: Applicant obtains an NPDES permit; the Plans are signed by the appropriate officials; Applicant places financial security for the project in an amount to be determined by the Borough Engineer; Applicant pays any outstanding taxes on the subject property; and Applicant enters into a Land Development Improvement Agreement with the Borough.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

V. Motion to authorize the Police Department to purchase operational supplies deemed necessary by the Chief of Police at a cost not to exceed \$2,000.00.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

W. Motion to hire John Robinson as an EMT at a rate of \$ 17.00 per hour.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

X. Motion to pay to Starr Uniform the sum of \$761.96 to cover the cost of Chief Berta's uniform and related items purchased upon appointment as Acting Chief of Police.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___

Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Y. Motion to accept the bid of Wayco, Incorporated in the amount of \$22,491.00 for Sunset Drive Stormwater Runoff Improvement Project.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

Z. Motion to purchase a flashing Crossing Guard Stop sign for the Hill Street and Brennan Street crossing guard at a cost of \$308.12 including shipping fee.

Gregg Betti	Yea___	Nay___
Curt Camoni	Yea___	Nay___
Jeffrey Castellani	Yea___	Nay___
Jerry Crinella	Yea___	Nay___
Tom Fiorelli	Yea___	Nay___
Joe Mellado	Yea___	Nay___
Roberta Galati	Yea___	Nay___

12. ADJOURN

JESSUP BOROUGH COUNCIL
SPECIAL MEETING, FEBRUARY 16, 2024

At a special meeting of Jessup Borough Council held Friday, February 16, 2024, at 5:00 PM, the following business was transacted:

Roll Call

Gregg Betti, absent
Jeff Castellani, Present
Curt Camoni, present
Jerry Crinella, present
Tom Fiorelli, present
Joe Mellado, absent
Roberta Galati, present

President Galati announced an Executive Session was held February 7, 2024 to discuss a personnel matter.

President Galati reviewed procedure for Public Comment, and asked Solicitor Armezzani Tunis to provide an overview of the new agenda.

1. PUBLIC COMMENT

Public Comment period is for oral comments regarding any action item(s) listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. For an accurate public record, citizens are asked to approach the podium, state their name and address. Comment is limited to 5 minutes.

No public comment provided

2. ADDITIONS TO THE COUNCIL MEETING AGENDA

Act 65 of 2021, if a matter is not on the Agenda, Council may not take official action on it with the following exceptions: Council can act on matter relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add action item(s) to the agenda.

3. OLD OR UNFINISHED BUSINESS

4. NEW BUSINESS

- Part time police officer; **Action by Council**
- Certification to modify 2018 and 2019 CDBG funds, attachments; **Action by Council**
- Part time police officer; **Action by Council**
- Noise Monitoring; **Action by Council**
- 2024 Newsletter, attachments; **Action by Council**

5. REPORTS

JESSUP BOROUGH COUNCIL
SPECIAL MEETING, FEBRUARY 16, 2024

Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, quotes, estimates, etc. No verbal report is to be given unless there is a question regarding the report. If council action is required, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

No reports provided for this meeting

6. MOTIONS

- A. Motion by Jerry Crinella, seconded by Tom Fiorelli to hire Zachary Roditski as a part time police officer for the Jessup Police Department at a rate of \$24.76 per hour.
All present in favor, none opposed
- B. Motion by Jerry Crinella, seconded by Tom Fiorelli to approve Lackawanna County's request to seek approval to modify the CDBG FFY contract for a Chromebook Initiative for Non-Profit MidValley Senior Center in the amount of \$8200.35.
All present in favor, none opposed
- C. Motion by Curt Camoni, seconded by Tom Fiorelli to approve Lackawanna County's request to seek approval to modify the CDBG FFY 2019 contract for First Time Homebuyers in the amount of \$79,600.00.
All present in favor, none opposed
- D. Motion by Curt Camoni, seconded by Jerry Crinella to hire Duane Saunders, Jr. as a part time police officer for the Jessup Police Department at a rate of \$24.76 per hour.
All present in favor
- E. Motion by Jerry Crinella, seconded by Jeff Castellani to authorize Peters Consultants, Inc. to conduct a noise level study on Katherine Drive, Jessup, over the next six months at dates and times determined by Peters Consultants, Inc.
All present in favor, none opposed
- F. Motion by tom Fiorelli, seconded by Curt Camoni to authorize Peters Consultants, Inc. to lease the necessary monitoring equipment for the Katherine Drive noise level study at a cost not to exceed \$2000.00.
All present in favor, none opposed
- G. Motion by Tome Fiorelli, seconded by Jerry Crinella to approve the publication of the 2024 Borough Newsletter and associated printing costs.
4 present in favor: Castellani, Crinella, Fiorelli, Galati

JESSUP BOROUGH COUNCIL
SPECIAL MEETING, FEBRUARY 16, 2024

1 opposed; Camoni

Motion by Tom Fiorelli, seconded by Jerry Crinella to adjourn at 5:22 P.M.

Mia Stine, Chief Clerk

DRAFT

JESSUP BOROUGH COUNCIL FEBRUARY 7, 2024

At a regular meeting of Jessup Borough Council held Wednesday, February 7, 2024, at 7:00 PM, the following business was transacted:

Roberta Galati, President of Council was chairwoman of the meeting and asked all present to join in the Pledge of Allegiance.

ROLL CALL: 7 PRESENT

Gregg Betti; Present	Tom Fiorelli; Present
Curt Camoni; Present	Roberta Galati; Present
Jeffrey Castellani; Present	Joe Mellado; Present
Jerry Crinella; Present	

PUBLIC COMMENT ON AGENDA ITEMS

Jeff Smith, 913 Church Street; commented on Motion Q – When Council ads the names to be appointed to the Planning Commission, will the motion be opened to Public Comment again. President of Council replies Council intends to table the motion.

Solicitor Armezzani Tunis announces in the interest of transparency Council will be making motions to amend motions A & B to ‘Chief Administrative Officer’.

Dave Valvano, First Avenue; commented on motion C – the Borough just purchased a new building not using, hopes Council will vote no to leasing space for \$1000.00 for Operation Noel.

APPROVALS

- A. Motion by Joe Mellado, seconded by Jerry Crinella to approve the minutes of the 2024 Reorganization Meeting held January 2, 2024.
All present in favor, none opposed
- B. Motion by Gregg Betti, seconded by Joe Mellado to approve the minutes of the regular January meeting.
All present in favor, none opposed
- C. Motion by Joe Mellado, seconded by Gregg Betti to approve the Secretary Report.
All present in favor; none opposed
- D. Motion by Jerry Crinella, seconded by Jerry Crinella to approve the January Payrolls in the amount of \$124,198.85
All present in favor, none opposed

JESSUP BOROUGH COUNCIL FEBRUARY 7, 2024

- E. Motion by Gregg Betti, seconded by Joe Mellado to approve monthly payments in the amount of \$175,805.87 from the General Fund.
6 present in favor; 1 Abstained, Fiorelli

BOROUGH DEPARTMENTS AND OFFICIALS

Mayor Buckshon, Jr. absent

Controller Summarized the financial reports and special accounts. Reported the activity for the January.

Tax Collector reported \$22,223.09 in delinquent taxes was sent to The County for collection. Fifty-nine (59) properties receive a refuse bill, it's embarrassing to send out bills to collect so few dollars. Council should consider waiving the refuse collection fee for small and large businesses. Certification fees for the Tax Collector should include "duplicate" fees, and the checks should be made out to me personally not as the Tax Collector. I am requesting a resolution to address this.

Planning Commission Corey Mahon, new chairman introduced himself.

Zoning Officer reported Hose Company No. 1 property maintenance complaint has been brought into compliance. 803 Church Street has a new owner, the violations transferred, and a Notice of Violation will be posted on the property upon notice deadline. Mr. Ken Marino and Anthony Mengoni inspected the property on Saxon, no violations were cited. Provided the requirements following demotion related to the fire damaged property on 4th Avenue.

Councilman Camoni asked how many property maintenance complaints received? Anthony replied on average less than 2 per month during the winter months and in season 5 or less. Complaints are received via property maintenance complaint form, phone call or email from the Borough staff. NEIC investigates and inspects each complaint, follows proper course of action based on type of complaint and the severity of the complaint and findings.

Police Chief reported 258 calls for the month of January; notable calls: 1 identity theft, 1 DUI, 7 crashes, 4 harassment. Assisted 7 ALS calls.

DPW heat and water are on in the bank building; cleaned the ditch at Hand and Hill Streets, ordered more brackets for street name signs, ordered light bulbs for the clock at the top of Hill Street, pot hole work, and fixed Stop sign on 4th Avenue.

Engineer – Megan reporting virtually; 2023 Waste report completed for submission, communication attempted with PennDOT regarding the ADA ramp in front of Mariano's on 2nd Avenue. HOP application for Church Street project has been approved. Casey Barnes of Jessup Crossings requested more information separate from stormwater. Bid opening for February 29th; requesting from direction from Council as to who will perform the electronic opening. Will it be Mia or

JESSUP BOROUGH COUNCIL FEBRUARY 7, 2024

Peters Consultants? Mr. Peters met with Mr. Scott Hall at the St. Ubaldo Society Chapel to discuss the plans for the HVAC improvements under the Borough's LSA Grant.

Councilman Crinella asked for an update on the detention ponds at Settlers View. Megan provided that Mr. Peters is meeting Mr. Rinaldi the following day.

Councilman Camoni asked for an update on the Saxon Street chimney. Megna provide that Mr. Peters has begun the investigation and had requested information from the zoning officer. No further information until all components can be reviewed.

** See attached monthly report provided to Council

Solicitor Armezzani Tunis sending a out letter of violation to Jessup Crossings tomorrow with a 90-day compliance period. New violations against Kearney Steel are actionable separately from current noise violation before The Court of Common Pleas. Property owner of 369 Lane Street had twenty (20) days to act on Notice to Demolish; the Borough adopted the full & complete 2015 International Property Maintenance Code citing the zoning officer is responsible for the demolition(s). Jessup has a contract with a third party professional providing the zoning services. Reminder of the Conditional Use Hearing for Lot #11 is Tuesday at 7:00 P.M.

Councilman Crinella asked if Council is required to vote for noise monitoring services to determine noise violations made by Kearney Steel. Solicitor Armezzani Tunis replied; professional services do not require formal action by Council.

Councilman Camoni questioned who is responsible for cited demolitions.

Councilman Betti asked if the Borough could pay for demolitions and lien properties. Solicitor Armezzani Tunis responded with information regarding the Land Bank.

Councilman Fiorelli offered the topic lends itself to a discussion of options.

Chief Clerk – reported on the updates and changes to include legislature learned at the Pennsylvania State Boroughs Association training. Changes to the monthly agenda to be compliant with new laws provides greater detail offering transparency and trust with the community. Facilitated initiation discussion and meeting to discuss a maintenance agreement with a new internet provider.

BOROUGH OFFICIALS

Gregg Betti asked that if the motion for the new garage lease passes, will someone notify Eastern we are ending the lease. What is Motion J? Solicitor Armezzani Tunis explained Motion J is for the LERTA application submitted by Sunnyside Warehouse already approved by Valley View School Board, discussed in previous meetings. Councilman Betti asked why does it say the land is deteriorated? Solicitor Armezzani Tunis responds.

Why does the garage door purchase have to be on the agenda? Solicitor Armezzani Tunis provides the regulations pertaining to purchases outside of the adopted budget.

Directed the Chief Clerk distribute the monthly meeting agenda for final approval to Council 48 hours in advance regardless if all of the necessary information for actionable motions are available at that time.

JESSUP BOROUGH COUNCIL FEBRUARY 7, 2024

Requested the meeting dates for the some of the work sessions with a longer gap before the regular monthly meeting be changed.

Questioned if Rossi Rooter has a camera. DPW Foreman replied no.

Roberta Galati no report

Tom Fiorelli proposed a policy to assist the residents effected by sewer back ups. Discussed grant opportunity for the renovations for the bank building. Met with representatives of the JYSA, they are excited to start in Spring. With improvements to the park, requesting Council consider purchasing new trash and recycling receptacles. Possibly have a sponsor to assist with the financial burden to purchase upgraded nice permanent trash and recycling receptacles.

Joe Mellado no report.

Jeffrey Castellani no report.

Curt Camoni discussion of new garbage cans is exciting, I'd like to see matching garbage cans on all public grounds, professional looking garbage cans, I fully support it. Questioned DPW Foreman why we are trading in a fairly new backhoe. Joe Cirba replied.

Asked Solicitor Armezzani Tunis what the procedure is for adopting Roberts Rules of Order.

Solicitor Armezzani Tunis provided the Borough may have already have a policy in effect. Will research further.

Following up on the agenda changes; is this a policy that has to be adopted by Council? Solicitor Armezzani Tunis responded the changes are PA Statue so no action is necessary by Council.

Following up on posting of minutes, YouTube Channel for the recorded meetings, posting link and meeting information is policy by Council, correct? Solicitor Armezzani Tunis responded she is still working on it.

Reported Mrs. Vanston's complaint regarding the ADA ramp at Church and 2nd Avenue was reported to the Assistant Borough Manager.

Jerry Crinella asked Solicitor if any updates on LEC's Air Quality Permit appeal. Solicitor responded. Questioned if the letter to Jessup Crossings regarding stormwater violations has been drafted. Will go out tomorrow.

NEIC has inspected the chimney on Saxon Street, I asked Dennis to investigate the chimney and smoke and provide a report to Council.

Would like to move forward with a noise study at Kearny Steel and direct the engineering to perform the study.

Lackawanna Energy Center Harry Weiss reported his client has a new plant manager, Dane DeVani.

COMMUNICATIONS

JESSUP BOROUGH COUNCIL FEBRUARY 7, 2024

1. Letter from St. Ubaldo Society requesting the Borough assist with the height of the utility wires for their celebration and race.
2. Notice from People's Security Bank & Trust of the maturity date of a 6 month investment CD.
3. Request for donation from Pocono Wildlife Rehabilitation and Education Center
4. Letter informing Borough of Irrevocable Standby Credit

MOTIONS

- A. Motion by Gregg Betti, seconded by Jerry Crinella to adopt Resolution 3-2024 appointing President of Council as the Uniform Pension Chief Administrator Officer.
All present in favor
- B. Motion by Jerry Crinella, seconded by Gregg Betti to adopt Resolution 4-2024 appointing President of Council as the Non-Uniform Pension Chief Administrator Officer.
All present in favor
- C. Motion by Gregg Betti, seconded by Jeff Castellani to lease off-site garage space for the DPW and storage of Operation Noel Christmas Decorations up to \$1000.00 per month.
All present in favor
- D. Motion by Curt Camoni, seconded by Tom Fiorelli to contract with Verizon Wireless for two (2) cellular devices for the Jessup Police Department at \$42.22 per device per month.
All present in favor
- E. Motion by Curt Camoni, seconded by Jerry Crinella to purchase from Verizon Wireless the appropriate cellular protective case, screen protection, and charging device for each cellular device for the Jessup Police Department, up to \$200.00 each.
All present in favor
- F. Motion by Joe Mellado, seconded by Gregg Betti to purchase 2024 John Deere 320 P-Tier HL Backhoe Loader from Five Star Equipment, Inc. at a cost of \$ 148, 908.72.
All present in favor
- G. Motion by Jeff Castellani, seconded by Jerry Crinella to trade in the Jessup DPW 2019 John Deere 310SL Backhoe for a credit value of \$71,908.72.
All present in favor

JESSUP BOROUGH COUNCIL FEBRUARY 7, 2024

- H. Motion by Gregg Betti, seconded by Joe Mellado to purchase a new garage door to include installation of the new door and removal of the existing door for the DPW garage from Overhead Door Corporation at a cost of \$3150.00.

All present in favor

- I. Motion by Tom Fiorelli, seconded by Joe Mellado to execute the settlement agreement between the Borough of Jessup and Umbriac Trucking, LLC regarding the Ward Street Stormwater Improvement.

5 present in favor, 2 present against; Castellani, Camoni

- J. Motion by Curt Camoni, seconded by Joe Mellado to advertise a public hearing prior to consideration of Borough Ordinance 1-2024 which is an ordinance to provide for tax exemption for certain deteriorated properties within the Borough of Jessup and to advertise an intent to adopt the same.

All present in favor

- K. Motion by Jeff Castellani, seconded by Curt Camoni to appoint Mario Hanyon, Esquire as Solicitor for the IPMC Appeals Board at a rate of \$75.00 per hour.

All present in favor

- L. Motion by Joe Mellado, seconded by Gregg Betti to advertise for additional EMTs.

All present in favor

- M. Motion by Curt Camoni, seconded by Jerry Crinella to purchase a 2023 Dodge Durango Pursuit from New Holland Auto Group, includes various options and upfitting at a cost of \$55,981.00.

All present in favor

- N. Motion by Joe Mellado, seconded by Tom Fiorelli to approve the vinyl decal service for Jessup Police Department on the new 2023 Dodge Durango Pursuit by Fastsigns at a cost of \$1,403.08.

All present in favor

- O. Motion by Jerry Crinella, seconded by Curt Camoni to contract with Jalvo, Inc for the purchase and installation of a new radio for the new 2023 Dodge Durango Pursuit police vehicle.

All present in favor

JESSUP BOROUGH COUNCIL FEBRUARY 7, 2024

P. Motion by Jeff Castellani, seconded by Joe Mellado to reinvest the \$263,520.06 matured CD proceeds into a one (1) year CD investment to continue the ladder investment at People's Security Bank & Trust, Company.

All present in favor

Q. Motion to table by Gregg Betti, seconded by Joe Mellado to appoint _____ and _____ to the Planning Commission with an expiration date of 12/31/2027.

All present in favor

OLD BUSINESS

Councilman Camoni asks for a moment of silence to honor Mr. Bill Urbin.

NEW BUSINESS

Councilman Betti questioned how Hometown Hero Banners that are weathered and tattered supposed to be handled. Councilman Betti offered to take over the program. President Galati responded.

Councilman Crinella suggested DPW make a list of tattered banners.

PUBLIC COMMENT (GENERAL)

Laurie Marino, 604 Church Street; asked if someone has the answers to the questions she asked at last month's meeting. Why doesn't the Solicitor have the answers prepared, a whole month has passed. Councilman Crinella told the Solicitor that attended last month's meeting to prepare a response, why are my answers not ready?

Brittani Barsheski, requesting a meeting be held regarding 609 4th Avenue. Asked Anthony, NEIC if he met the correct owner of the property. Requests that proper procedures and testing, structural inspections be discussed since the demolition has occurred. We live next door to the property and have many concerns.

Corrine Sebastianelli, 1010 Ward Street; requests Ward Street One Way motion be brought back before Council. Major snow fall, make sure the storm drains are clear. We do not have a Borough Manager so who does she call? I called Mr. Betti and Mr. Camoni.

Genie Lupini; 21st Century is looking forward to with Borough Council. Reminder can donate the old Borough car to the Library. Property on Lane Street to be demolished may have an interested stake holder. On a Saturday afternoon will provide a service to search unclaimed money for residents from the Borough building. Comcast bill is so high, can't we find competition?

JESSUP BOROUGH COUNCIL FEBRUARY 7, 2024

Jeff Smith; Maura, excellent job, worked with you on zoning and I appreciate the work you do. Internet service, Bloomsburg is putting fiber optics under ground you should get the best maintenance agreement possible. Brittani Barcsheski, presented your concerns well. If you have a complaint about a dilapidated house or property, I encourage you to fill out the proper pater work. The LERTA deal, I am asking Council to take a better look at the numbers.

Motion by Joe Mellado, seconded by Tom Fiorelli to adjourn the meeting at 9:22 P.M.
All present in favor; none opposed

Mia Stine
Chief Clerk

DRAFT

March 6, 2024		
GENERAL FUND - February 2024		
SAVINGS ACCOUNT		
BALANCE: January 31, 2024		\$ 2,298.49
RECEIPTS: February 2024		
Interest on Savings-Peoples Security Bank		\$ -
SUB-TOTAL		\$ 2,298.49
Transferred from Savings to Checking		\$ -
BALANCE GENERAL FUND SAVINGS ACCOUNT: February 29, 2024		\$ 2,298.49
CHECKING ACCOUNT		
BALANCE: January 31, 2024		\$ 218,320.18
DEPOSIT RECEIPTS: February 2024		
Berkheimer LST - February 2024	\$ 31,283.66	
Berkheimer EIT - February 2024	\$ 137,801.53	
Delinquent Real Estate Taxes	\$ 269.85	
Real Estate Transfer Tax	\$ 3,739.19	
Police Fines - Magistrate & Lackawanna County	\$ 179.58	
Photocopies	\$ 1.50	
Comcast Franchise Fee	\$ 10,739.68	
Transfer from Money Market Account	\$ 250,000.00	
Interest on Checking-Peoples Security Bank	\$ 938.89	
Total Checking Account Receipts		\$ 434,953.88
SUB-TOTAL		\$ 653,274.06
<i>Total Checking Account Expenditures</i>		<i>\$ 376,855.31</i>
GENERAL FUND CHECKING ACCOUNT BALANCE: February 29, 2024		<u>\$ 276,418.75</u>
GENERAL FUND EXPENDITURES: February 2024		
A-1 Lock & Safe, LLC	\$ 1,520.00	
AFLAC	\$ 377.52	
Ambient Air Quality Services, Inc.	\$ 1,235.00	
Anthony Snyder	\$ 612.00	
Assured Partners	\$ 51,286.95	
AutoZone	\$ 190.99	
Blakely Borough	\$ 1,847.92	
Charles Schwab	\$ 1,732.05	
Comcast	\$ 681.41	
Crystal Clear Spring Water Co.	\$ 74.25	
Curtin & Heefner LLP	\$ 7,087.50	
Damage Control, Inc.	\$ 3,605.07	
Danny's Car Spa	\$ 10.00	
DeLage Landen-Financial Services	\$ 157.07	
Dempsey Uniform & Linen Supply Inc.	\$ 775.76	
Donald G Karpowich	\$ 1,541.78	

GENERAL FUND EXPENDITURES: February 2024		
Encova Insurance	\$	4,076.00
F&T Excavating	\$	420.00
Fabcor, Inc.	\$	32,079.89
Fast Signs	\$	1,403.08
Geisinger - Employer paid portion	\$	8,430.63
Geisinger - Employee paid portion	\$	1,318.24
George Yurkanin	\$	748.00
Guardian - Dental employer paid portion	\$	1,024.06
Guardian - Dental employee paid portion	\$	71.96
Guardian - Life	\$	263.00
Guardian - Vision employer paid portion	\$	249.32
Guardian - Vision employee paid portion	\$	12.04
Iron Nebula	\$	3,155.65
JBAS Holdings, Inc	\$	650.00
Jessup Auto	\$	332.94
Jessup Tax Collector	\$	732.52
Lackawanna County Association of Boroughs	\$	95.00
Lowes Sales & Service	\$	5,693.25
Magnum Screemomg	\$	150.75
Michael Dinning	\$	6,171.00
Nasser Appraisal Services	\$	575.00
NEIC	\$	1,276.47
PA Regional Railroad Authority	\$	175.00
PA State Association of Boroughs	\$	62.50
PAWC	\$	2,693.39
Pennsylvania One Call System	\$	53.25
Peters Consultants, Inc.	\$	15,710.25
PPL Electric Utilities	\$	1,650.77
Rainey & Rainey, CPAs	\$	8,675.00
Reliable Tree Services	\$	1,100.00
Ross Jacobeno	\$	4,000.00
Rossi Rooter, LLC	\$	425.00
S&S Automotive	\$	11,751.11
Scranton Times	\$	430.86
Selective Insurance Company of America	\$	30.00
Service Tire Truck Centers	\$	1,169.55
Starr Uniform	\$	1,572.99
State Women's Insurance Fund	\$	1,578.00
Superior Trophy & Engraving	\$	30.00
Teamsters Local Union 229	\$	1,303.00
TOPP Business Solutions	\$	19.56
UGI Penn Natural Gas, Inc.	\$	717.68
Umbriac Trucking LLC	\$	65,433.66
Urban Electrical Contractors	\$	6,952.84
Urban Research & Development Corporation	\$	240.00
Valley Carpet Cleaning	\$	370.00

GENERAL FUND EXPENDITURES: February 2024		
Verizon	\$	75.28
YCG, Inc.	\$	1,560.00
2023 Magistrate Vehicle Violations to Motor License Fund	\$	74.56
Peoples Security Bank-Credit Card Payment	\$	2,257.63
Peoples Security Bank-Bank Loan	\$	30,000.00
Employee Payroll	\$	51,736.07
We Pay Payroll Processing Co.	\$	355.00
Payroll Tax Liabilities	\$	22,988.29
	TOTAL	\$ 376,855.31

March 6, 2023

CAPITAL IMPROVEMENTS

BALANCE: January 31, 2024		\$ 283,862.29
RECEIPTS: February 2024		
Peoples Security (Interest)	\$ 1,246.77	
TOTAL ACCOUNT RECEIPTS		\$ 1,246.77
SUB-TOTAL		\$ 285,109.06
<i>Total Expenses February 2024</i>		\$ 188,367.47
Balance February 29, 2024		\$ 96,741.59
EXPENSES February 2024		
Kobalt Construction Inc. <i>For JYSA Improvement Project</i>	\$ 146,370.47	
Stafursky Paving Co. <i>For trench drain on Sand & Grassy Island Avenue</i>	\$ 41,997.00	
Total Expenses	\$ 188,367.47	

MONEY MARKET ACCOUNT

BALANCE: January 31, 2024		\$ 1,595,155.63
RECEIPTS: February 2024		
Invenergy Snow Removal Reimbursement	\$ 32,020.00	
Peoples Security (Interest)	\$ 6,466.13	
TOTAL ACCOUNT RECEIPTS		\$ 38,486.13
SUB-TOTAL		\$ 1,633,641.76
<i>Total Expenses February 2024</i>		\$ 250,000.00
Balance February 29, 2024		\$ 1,383,641.76
EXPENSES February 2024		
Transfer to General Fund	\$ 250,000.00	
Total Expenses	\$ 250,000.00	

MOTOR LICENSE FUND

BALANCE: January 31, 2024		\$ 70,507.74
RECEIPTS: February 2024		
2024 Vehicle Violations from Magistrate	\$ 74.56	
Peoples Security (Interest)	\$ 277.43	
TOTAL ACCOUNT RECEIPTS		\$ 351.99
SUB-TOTAL		\$ 70,859.73
<i>Total Expenses February 2024</i>		\$ 22,897.35
Balance February 29, 2024		\$ 47,962.38
EXPENSES February 2024		
American Rock Salt Co.	\$ 14,270.17	
PP&L	\$ 8,627.18	
Total Expenses	\$ 22,897.35	

REFUSE ACCOUNT

BALANCE: January 31, 2024		\$ 447,545.52
RECEIPTS: February 2024		
Delinquent Refuse Fees Collected	\$ 37.87	
Peoples Security (Interest)	\$ 347.71	
TOTAL ACCOUNT RECEIPTS		\$ 385.58
SUB-TOTAL		\$ 447,931.10
<i>Total Expenses February 2024</i>		\$ 77,670.00
Balance February 29, 2024		\$ 370,261.10
EXPENSES February 2024		
JP Mascaro & Sons	\$ 77,670.00	
Total Expenses	\$ 77,670.00	

**BOROUGH OF JESSUP
ORDINANCE NO. 2 - 2024**

AN ORDINANCE OF THE BOROUGH OF JESSUP, LACKAWANNA COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO. 1-2020 ESTABLISHING CIVIL SERVICE COMMISSION RULES AND REGULATIONS

WHEREAS, on February 3, 2020, the Borough of Jessup adopted Ordinance No. 1 of 2020 adopting Civil Service Rules and Regulations for the Borough of Jessup Civil Service Commission; and,

WHEREAS, on January 2, 2024, the Borough of Jessup Civil Service Commission adopted Resolution No. 1-2024 recommending that Borough Council amend the Civil Service Commission Rules and Regulations in regards to an extension of the probationary period for newly hired patrol officers and promoted officers and for the creation of promotional ranks for the Jessup Police Department; and,

WHEREAS, Borough Council finds that it is appropriate, proper and in the best interest of the Borough of Jessup to extend the probationary period for newly hired patrol officers and promoted officers and to create promotional ranks for the Jessup Police Department.

BE IT ENACTED AND ORDAINED by the Council of the Borough of Jessup and it is hereby ENACTED AND ORDAINED by the authority of the same as follows:

SECTION 1. To delete in **Section 5.6 Probationary Period** the 90 day probationary period for a newly hired officer and replace said probationary period with a one (1) year probationary period for newly hired patrol officers and a six month (6) month probationary period for promotional ranks.

SECTION 2. To add **Section 3.11 General Qualifications – Applicants for Promotion.**

(a) The Borough of Jessup authorizes and recognizes the positions of Corporal and Sergeant within the Jessup Borough Police Department.

(b) General Qualifications – Applicants for Promotion

In addition to meeting the qualifications in Section 3.5 above, all applicants for a promotional position, except chief, shall not have been suspended

without pay for more than five (5) days at any time in the five (5) years prior to the deadline for submitting applications. Any suspension to which the applicant has timely appealed pursuant to a grievance procedure or these Rules and Regulations shall be disregarded unless the appeal is resolved prior to the creation of the eligibility list.

(c) General Qualifications for Corporal and Sergeant

All applicants shall have continuous prior service within the Jessup Borough Police Department as follows:

- (1) an applicant for the position of Corporal shall have at least three (3) years of full-time experience within the Jessup Borough Police Department;

and

- (2) an applicant for the position of Sergeant shall have at least five (5) years of full-time experience within the Jessup Borough Police Department.

SECTION 3. To add Section 4.9 General Examination Requirements for Promotion

(a) The Borough of Jessup will hold a competitive examination process for promotion whereby only qualified candidates will be tested for promotion.

(b) The examinations for the positions of corporal and sergeant shall include a written and oral examination which will be graded on a one hundred (100) point scale with the written examination representing fifty percent (50%) of the final score and the oral examination representing fifty percent (50%) of the final score. An applicant must score seventy percent (70%) or higher on each examination to qualify for promotion. Applicants scoring less than seventy percent (70%) shall be rejected.

SECTION 4. Severability. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision, or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The Jessup Borough Council reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of

the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 5. Repealer. All Ordinances or parts of Ordinances in conflict with this Ordinance, to the extent of such conflict and no further, are hereby repealed.

SECTION 6. Effective Date. This Ordinance shall become effective immediately upon it being enacted and ordained.

Duly enacted and resolved this _____ day of _____, 2024 by the Borough of Jessup, Lackawanna County, in lawful session duly assembled.

Attest:

Secretary

Council President

Approved this _____ day of _____, 2024

Mayor

BOROUGH OF JESSUP

LACKAWANNA COUNTY, PENNSYLVANIA

ORDINANCE NO. 1-2024

AN ORDINANCE OF THE BOROUGH OF JESSUP, LACKAWANNA COUNTY, PENNSYLVANIA, PROVIDING FOR TAX EXEMPTION FOR CERTAIN DETERIORATED PROPERTIES WITHIN THE BOROUGH UNDER THE LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE ACT; DEFINING INITIAL ELIGIBLE DETERIORATED AREAS; PROVIDING FOR AN EXEMPTION SCHEDULE; AND ESTABLISHING STANDARDS AND QUALIFICATIONS FOR PARTICIPANTS.

WHEREAS, the General Assembly of Pennsylvania passed Act No. 76 of 1977, 72 P.S. § 4722 *et seq.*, known as the Local Economic Revitalization Tax Assistance Act (“LERTA”), which authorizes local taxing authorities to provide tax exemption for new construction in deteriorated areas of economically depressed communities and for improvements to certain deteriorated industrial, commercial, and other business properties; and

WHEREAS, the Borough of Jessup, Lackawanna County, Pennsylvania (the “Borough”) is a local taxing authority authorized by LERTA to provide tax exemption in accordance therewith; and

WHEREAS, the Borough Council of the Borough held a public hearing on _____, 2024 for the purpose of determining the boundaries of the deteriorated areas in the Borough eligible for tax exemption under LERTA; and

WHEREAS, the Borough Council has determined that it is in the best interest of the citizens of the Borough to promote economic development through the creation of a LERTA program for the deteriorated areas within the Borough as set forth herein; and

WHEREAS, the Valley View School District (the “School District”) has enacted similar legislation on January 15, 2024 and Borough Council will request that the County of Lackawanna enact similar legislation to participate in the LERTA program.

NOW THEREFORE, BE IT ENACTED AND ORDAINED by the Borough Council of the Borough of Jessup, Lackawanna County, Pennsylvania, as follows:

Section 1. Definitions.

Deteriorated Property — any industrial, commercial, or other business property owned by an individual, association, or corporation, and located in a deteriorated area, as hereinafter provided, or any such property that has been the subject of an order by a government agency requiring the unit to be vacated, condemned, or demolished by reason of noncompliance with laws, ordinances, or regulations.

Improvement — repair, construction, or reconstruction, including alterations and additions, having the effect of rehabilitating a Deteriorated Property so that it becomes habitable or attains higher standards of safety, health, economic use, or amenity, or is brought into compliance with laws, ordinances, or regulations governing such standards. Ordinary upkeep and maintenance shall not be deemed an improvement.

Section 2. Eligible Areas.

The Borough determines that the area described in *Exhibit A* attached hereto shall be the areas that contain and consist of Deteriorated Properties that are eligible for tax exemption under this Ordinance. Additional eligible areas may be included from time to time by the Borough in accordance with the provisions of LERTA.

Section 3. Exemption.

1. The amount to be exempted from real estate taxes shall be limited to that portion of the additional assessment attributable to the actual costs of new construction or the Improvements to Deteriorated Property in accordance with the exemption schedule established by this Ordinance.

2. The exemption from real estate taxes shall be limited to that Improvement for which an exemption has been requested in the manner set forth in this Ordinance and for which a separate assessment has been made by the Lackawanna County Assessor.

Section 4. Exemption Schedule.

1. Any tax exemption granted hereunder shall commence upon the later of: (i) the first day of the first full tax year following the issuance of the new assessment in connection with the completion of the Improvements; and (ii) January 1, 2024; and such tax exemption shall continue for a term of 10 years from the date thereof. The schedule of real estate taxes to be exempted shall be in accordance with the below portion of Improvements to be exempted each year:

Length	Percentage Exempt
First Year	90%
Second Year	80%
Third Year	70%
Fourth Year	60%
Fifth Year	50%
Sixth Year	40%
Seventh Year	30%
Eighth Year	20%

Ninth Year	10%
Tenth Year	5%

2. Upon the completion of the 10-year exemption schedule term set forth above, the exemption from taxes shall end and the entire property (land and building) shall be fully subject to Borough property taxes.

3. The exemption from taxes granted under this Ordinance shall be upon the property and shall not terminate upon a sale or exchange of the property.

4. A recipient of a tax exemption granted hereunder shall continue to pay all non-exempt taxes on the land covered by the exemption.

Section 5. Procedure for Obtaining Exemption.

1. Any person desiring tax exemption under this Ordinance (an "Applicant") must apply in writing to the Borough Office at the time the Applicant requests a construction permit for construction or an Improvement. The Applicant shall forward a copy of the written application to the Lackawanna County Assessor and the business manager of the School District. The application must be in writing on the form(s) specified by the Borough, setting forth the following information:

- (a) Name and address of property owner;
- (b) Block and lot number of the Deteriorated Property or Properties to which the Applicant intends to make Improvements;
- (c) The initial assessed valuation of the Deteriorated Property or Properties;
- (d) The description of the Improvements that the Applicant intends to make;
- (e) The anticipated date of completion of the Improvements;
- (f) The actual or estimated costs of the Improvements; and
- (g) Such additional information as may be necessary to process the application for exemption.

2. The Applicant shall notify the Lackawanna County Assessor and the Borough of the completion of the Improvements within 90 days thereof. The Lackawanna County Assessor shall upon receipt of such notice assess separately the new construction or Improvement and calculate the amounts of the assessment eligible for tax exemption in accordance with the limits established by this Ordinance, and shall notify the Applicant, the School District, and the Borough of the reassessment and the amounts of the assessment eligible for the exemption.

3. Appeals from the reassessment and the amounts eligible for the exemption may be taken by the Borough as provided by law. Applicant waives the right to appeal any property tax assessment during the LERTA period unless the assessment exceeds \$ 20 million dollars. Applicant's tax assessment appeal rights shall be fully restored five (5) years after the LERTA period has expired.

4. The cost of the new construction or Improvements to be exempted and the schedule of taxes exempted existing at the time of the initial request for tax exemption shall be applicable

to that exemption request, and subsequent amendments to this Ordinance, if any, shall not apply to such exemption request.

Section 6. Effective Date.

This Ordinance shall become effective on _____, 2024, and its terms shall continue in effect without annual reenactment for a period of 5 years from the effective date and shall apply to any application filed at any time during that 5-year period by an Applicant in connection with a construction permit for a Deteriorated Property. Any exemption from property taxes granted hereunder shall be for 10 years and shall be determined in accordance with Section 4.

Section 7. Repealer.

Any ordinance or resolution, or part of any ordinance or resolution, that conflicts with the provisions of this Ordinance is hereby repealed.

Section 8. Validity.

The provisions of this Ordinance are severable. If any of its sections, clauses, or sentences shall be held illegal, invalid, or unconstitutional, such provisions shall not affect nor impair any of the remaining sections, clauses, or sentences.

**BOROUGH OF JESSUP
LACKAWANNA COUNTY, PENNSYLVANIA
ORDINANCE NO. ___-2024**

**EXHIBIT A
Property Description of Eligible Areas for Exemption**

PREMISES A (Parcel ID 11502010006)

ALL OF THAT CERTAIN lot, piece or parcel of land situate in the Borough of Jessup, County of Lackawanna and Commonwealth of Pennsylvania bounded and described as follows:

BEGINNING at a point located near the intersection of Sunnyside Drive and Alberigi Drive; thence along said Sunnyside Drive, North twenty degrees fifty-one minutes thirty-seven seconds East (N 20° 51'37" E) a distance of six hundred thirty-three and sixty-two hundredths feet (633.62'), to a point;

Thence North nineteen degrees fifty-one minutes thirty-seven seconds East (N 19° 51'37" E) a distance of one hundred ten and sixteen hundredths (110.16') feet to a corner of lands now or formerly owned by Lackawanna Energy Center, LLC;

Thence along said tract line South seventy-eight degrees fifty-two minutes thirty-six seconds East (S 78° 52'36" E) a distance of seventy-two and ninety-seven hundredths (72.97') feet to a point;

Thence along said tract line South eighty-four degrees fifty-two minutes thirty-six seconds East (S 84° 52'36" E) a distance of one thousand two hundred four and fifty hundredths (1204.50') feet to a point;

Thence South sixty-five degrees fifty-two minutes thirty-six seconds East (S 65° 52'36" E) a distance of seven hundred twenty-four and ninety-four hundredths (724.94') feet to a point;

Thence South thirty-nine degrees forty-eight minutes thirty-five seconds West (S 39° 48'35" W) a distance of one thousand six hundred thirty-seven and twenty-three hundredths (1,637.23') feet to a point;

Thence North forty-nine degrees thirty minutes thirty-seven seconds West (N 49° 30'37" W) a distance of one thousand five hundred nine and fifteen hundredths (1509.15') feet to the place of beginning.

Containing 48.3 acres, more or less.

BEING Tax Parcel No.: 11502-010-006 (Part of)

DULY ENACTED AND ORDAINED this _____ day of _____, 2024,
by the Borough Council of the Borough of Jessup, Lackawanna County, Pennsylvania, in lawful
session duly assembled.

ATTEST:

BOROUGH COUNCIL OF THE
BOROUGH OF JESSUP, LACKAWANNA
COUNTY, PENNSYLVANIA

Secretary

By: _____
President, Borough Council

And now, this _____ day of _____, 2024, the foregoing Ordinance is hereby
approved.

Joseph J. Buckshon, Jr., Mayor

DRAFT

CERTIFICATE

I, the undersigned, Secretary of the Borough of Jessup, Lackawanna County, Pennsylvania (the "Borough") certify that: the foregoing is a true and correct copy of an Ordinance that was duly enacted by the Borough Council of the Borough, in accordance with law, at a meeting duly held on _____, 2024, at which meeting a quorum was present; this Ordinance has been certified and recorded by me, as Secretary of the Borough, in the book provided for the purpose of such recording; this Ordinance, upon enactment, was assigned Ordinance No. ____; presently, the total number of members of the Borough Council of the Borough is 7; the vote of the members of the Borough Council of the Borough, upon enactment of this Ordinance, the yeas and nays having been called, was duly recorded by me as Secretary as follows:

Roberta Galati, President	Yea _____	Nay _____
Jerry Crinella, Vice President	Yea _____	Nay _____
Gregg Betti	Yea _____	Nay _____
Joseph Mellado	Yea _____	Nay _____
Thomas Fiorelli	Yea _____	Nay _____
Curt Camoni	Yea _____	Nay _____
Jeffrey Castellani	Yea _____	Nay _____

This Ordinance has been advertised as required by law, in a proper newspaper of general circulation in the Borough; and this Ordinance has not been amended, altered, or repealed as of the date of this Certificate.

I further certify that the Borough Council of the Borough met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. Ch. 7, by advertising the time and place of the meeting, by posting prominently a notice of the meeting at the principal office of the Borough or at the public building in which the meeting was held, and by providing a reasonable opportunity for public comment at such meeting, all in accordance with such Act.

IN WITNESS WHEREOF, I set my hand and official seal of the Borough, this ____ day of _____, 2024.

Secretary

(SEAL)

BOROUGH OF JESSUP

LACKAWANNA COUNTY, PENNSYLVANIA

ORDINANCE NO. 3-2024

AN ORDINANCE OF THE BOROUGH OF JESSUP, LACKAWANNA COUNTY PENNSYLVANIA AMENDING AN ORDINANCE, NO. 3-77 ALONG WITH AMENDMENTS THERETO, PROVIDING FOR GENERAL PARKING REGULATIONS AND THE ENFORCEMENT PROCEDURES FOR VIOLATION OF REGULATIONS SET FORTH THEREIN AND REPEALING ALL OTHER PARTS OF ORDINANCES IN CONFLICT THEREWITH.

WHEREAS, the Borough Council of the Borough of Jessup is duly empowered by the Borough Code to enact certain regulations relating to the public health, safety and welfare of the Citizens of the Borough of Jessup; and

WHEREAS, the Borough Council of the Borough of Jessup is duly empowered by the Pennsylvania Vehicle Code to enact certain regulations relating to the movement of vehicles and traffic in and through the Borough of Jessup; and

WHEREAS, the Borough Council of the Borough of Jessup previously established certain no parking locations throughout the Borough by the enactment of Ordinance NO. 3 of 1977 and amendments thereto; and

WHEREAS, the Borough Council of the Borough of Jessup is duly empowered by the Pennsylvania Vehicle Code to provide for violations of the Pennsylvania Vehicle Code and Ordinance NO. 3 of 1977 and amendments thereto; and

WHEREAS, the Borough Council of the Borough of Jessup is duly empowered by the Pennsylvania Vehicle Code to provide for violations of the Pennsylvania Vehicle Code and Ordinance NO. 3 of 1977 and amendments thereto with respect to parking violations; and

WHEREAS, the Borough Council of the Borough of Jessup desires to amend Ordinance NO. 3 of 1977 as outlined below;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOROUGH OF JESSUP, and it is hereby enacted and ordained by authority of the same:

The following language is added to Ordinance No. 3-77 and amendments thereto:

6. General Parking Regulations:
 - a. No motor vehicle of any kind shall be permitted to park at any time in the Borough as follows:
 - i. In a zone designated by the Borough Council or its designee as a handicapped parking zone, unless the vehicle parked in that handicapped zone is the vehicle authorized to be parked in that

handicapped parking zone by the permit for a handicapped parking zone, issued by the Borough Council, or its designee, for that particular handicapped parking zone.

- ii. Within fifteen (15) feet of any intersection street.
- iii. In a posted no-parking zone or no parking zone as set forth in this Ordinance.
- iv. In a manner that obstructs a crosswalk.
- v. In a manner that obstructs a driveway.
- vi. On the sidewalk or curb.
- vii. Facing the wrong direction.
- viii. Within fifteen (15) feet of a fire hydrant.
- ix. In a manner that obstructs or blocks vehicular or pedestrian traffic.

b. The following fines shall apply for vehicles parked in violation of this section:

- i. If a vehicle is parked in violation of Subsection(a)(i) the fine shall be \$ 50.00;
- ii. If a vehicle is parked in violation of Subsection(a)(ii) the fine shall be \$ 25.00;
- iii. If a vehicle is parked in violation of Subsection(a)(iii) the fine shall be \$ 25.00;
- iv. If a vehicle is parked in violation of Subsection(a)(iv) the fine shall be \$ 25.00;
- v. If a vehicle is parked in violation of Subsection(a)(v) the fine shall be \$ 25.00;
- vi. If a vehicle is parked in violation of Subsection(a)(vi) the fine shall be \$ 25.00;
- vii. If a vehicle is parked in violation of Subsection(a)(vii) the fine shall be \$ 25.00;
- viii. If a vehicle is parked in violation of Subsection(a)(viii) the fine shall be \$ 50.00;
- ix. If a vehicle is parked in violation of Subsection(a)(ix) the fine shall be \$ 25.00.

c. The police officer of the Borough shall place on or attach to the vehicle a Notice of Violation/Parking Ticket to the owner or driver of the vehicle that the vehicle was parked in violation of this Ordinance and instructing the owner or driver to deliver or mail to the Police Department of Borough of Jessup the fine as set forth in Subsection b above.

d. Every twenty-four (24) hours during which a violation continues after a Notice of Violation/Parking Ticket has been issued, shall be deemed a separate offense. Failure to remit payment for fines as set forth by Borough Council fine resolution within ten (10) calendar days will result in the issuance of a citation against the owner or person responsible for the violation,

in accordance with the Pennsylvania Rules of Criminal Procedure, and upon conviction by the Magisterial District Court additional fines and costs will be levied. Should any fines levied by the court not be paid in the time prescribed a warrant may be issued for arrest and the vehicle will be subject to seizure and impoundment.

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. In the event that any provision, section, sentence, clause of part of this Ordinance shall be held to be invalid, such invalidity shall not effect of impair any remaining provision, section, sentence, clause or part of this Ordinance. It is the intent of this Borough that such remainder shall be and shall remain in full force and effect.

ENACTED AND ORDAINED this _____ day of _____, 2024.

Borough Council:

By: _____

Roberta Galati,
Council President

Attest:

Mia Stine
Borough Secretary

Joseph Buckshon,
Mayor

CERTIFICATE

I, Mia Stine the undersigned, Secretary of the Borough of Jessup, Lackawanna County, Pennsylvania (the "Borough") certify that: the foregoing is a true and correct copy of an Ordinance that was duly enacted by the Borough Council of the Borough, in accordance with law, at a meeting duly held on _____, 2024, at which meeting a quorum was present; this Ordinance has been certified and recorded by me, as Secretary of the Borough, in the book provided for the purpose of such recording; this Ordinance, upon enactment, was assigned Ordinance No. ____; presently, the total number of members of the Borough Council of the Borough is 7; the vote of the members of the Borough Council of the Borough, upon enactment of this Ordinance, the yeas and nays having been called, was duly recorded by me as Secretary as follows:

Roberta Galati, President	Yea _____	Nay _____
Jerry Crinella, Vice President	Yea _____	Nay _____
Gregg Betti	Yea _____	Nay _____
Joseph Mellado	Yea _____	Nay _____
Thomas Fiorelli	Yea _____	Nay _____
Curt Camoni	Yea _____	Nay _____
Jeffrey Castellani	Yea _____	Nay _____

This Ordinance has been advertised as required by law, in a proper newspaper of general circulation in the Borough; and this Ordinance has not been amended, altered, or repealed as of the date of this Certificate.

I further certify that the Borough Council of the Borough met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. Ch. 7, by advertising the time and place of the meeting, by posting prominently a notice of the meeting at the principal office of the Borough or at the public building in which the meeting was held, and by providing a reasonable opportunity for public comment at such meeting, all in accordance with such Act.

IN WITNESS WHEREOF, I set my hand and official seal of the Borough, this _____ day of _____, 2024.

Secretary

(SEAL)

BOROUGH OF JESSUP

LACKAWANNA COUNTY, PENNSYLVANIA

ORDINANCE NO. 4-2024

AN ORDINANCE OF THE BOROUGH OF JESSUP, LACKAWANNA COUNTY PENNSYLVANIA AMENDING AN ORDINANCE, NO. 1-2005 ALONG WITH AMENDMENTS THERETO, AUTHORIZING THE JESSUP BOROUGH TAX COLLECTOR TO COLLECT AND RETAIN A CERTIFICATION AND DUPLICATE FEE FROM INDIVIDUALS OR ENTITIES REQUESTING REAL ESTATE TAX INFORMATION, CERTIFICATIONS OR DUPLICATE BILLS

The Borough of Jessup hereby enacts and ordains the following:

I. **Amendment to Paragraph No. 1 of Ordinance No. 1 of 2005:**

Paragraph 1 of the Ordinance is amended as follows:

The elected Jessup Borough Tax Collector is hereby authorized to impose a service or look up fee not to exceed \$ 20.00 for purposes of providing information, tax certifications and/or duplicate tax bills that may be requested from any individual, company or entity regarding the status of payment, non-payment or amounts due for any parcel of real estate located within Jessup Borough. Said fee shall be assessed by, made payable directly to and retained by the elected Jessup Borough Tax Collector. Checks are to be written as payable to the legal name of the elected Jessup Borough Tax Collector.

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. In the event that any provision, section, sentence, clause of part of this Ordinance shall be held to be invalid, such invalidity shall not effect of impair any remaining provision, section, sentence, clause or part of this Ordinance. It is the intent of this Borough that such remainder shall be and shall remain in full force and effect.

ENACTED AND ORDAINED this _____ day of _____, 2024.

Borough Council:

By: _____
Roberta Galati,
Council President

Attest:

Mia Stine
Borough Secretary

Joseph Buckshon,
Mayor

CERTIFICATE

I, _____ the undersigned, Secretary of the Borough of Jessup, Lackawanna County, Pennsylvania (the "Borough") certify that: the foregoing is a true and correct copy of an Ordinance that was duly enacted by the Borough Council of the Borough, in accordance with law, at a meeting duly held on _____, 2024, at which meeting a quorum was present; this Ordinance has been certified and recorded by me, as Secretary of the Borough, in the book provided for the purpose of such recording; this Ordinance, upon enactment, was assigned Ordinance No. _____; presently, the total number of members of the Borough Council of the Borough is 7; the vote of the members of the Borough Council of the Borough, upon enactment of this Ordinance, the yeas and nays having been called, was duly recorded by me as Secretary as follows:

Roberta Galati, President	Yea _____	Nay _____
Jerry Crinella, Vice President	Yea _____	Nay _____
Gregg Betti	Yea _____	Nay _____
Joseph Mellado	Yea _____	Nay _____
Thomas Fiorelli	Yea _____	Nay _____
Curt Camoni	Yea _____	Nay _____
Jeffrey Castellani	Yea _____	Nay _____

This Ordinance has been advertised as required by law, in a proper newspaper of general circulation in the Borough; and this Ordinance has not been amended, altered, or repealed as of the date of this Certificate.

I further certify that the Borough Council of the Borough met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. Ch. 7, by advertising the time and place of the meeting, by posting prominently a notice of the meeting at the principal office of the Borough or at the public building in which the meeting was held, and by providing a reasonable opportunity for public comment at such meeting, all in accordance with such Act.

IN WITNESS WHEREOF, I set my hand and official seal of the Borough, this _____ day of _____, 2024.

Secretary

(SEAL)

**BOROUGH OF JESSUP
LACKAWANNA COUNTY, PENNSYLVANIA**

ORDINANCE No. 5-2024

**AN ORDINANCE OF THE BOROUGH OF JESSUP, LACKAWANNA COUNTY,
PENNSYLVANIA ESTABLISHING CERTAIN STREETS IN THE BOROUGH AS ONE-
WAY STREETS**

WHEREAS, an engineering and traffic study was performed in certain sections of the Borough of Jessup to determine whether certain streets should become one-way directional traffic; and

WHEREAS, such study was performed by the Borough Engineer, Peters Consultants, Inc., and its recommendations were forwarded to the Borough; and

WHEREAS, the Borough of Jessup intends to adopt and implement the recommendations of its Borough Engineer;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Borough Council of the Borough of Jessup, Lackawanna County, Pennsylvania and it is hereby ordained and enacted by the authority of the same, in accordance with the provisions of the Act of Assembly of the Commonwealth of Pennsylvania, as follows:

Section 1

Ward Street - Grassy Island Avenue North to Powell Avenue: Ward Street from Grassy Island Avenue North to Powell shall be changed to a one-way street.

Section 2

Short Street – Ward Street East to Hill Street: Short Street from Ward Street East to Hill Street shall be changed to a one-way street.

Section 3

Directional signs shall be placed at appropriate and convenient locations along both Ward Street and Short Street to indicate the one-way directional traffic.

Section 4

All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed insofar, but only insofar, as they are inconsistent herewith.

Section 5

This Ordinance shall become effective five (5) days from the enactment of this Ordinance.

ENACTED AND ORDAINED on this _____ day of _____, 2024 at a duly advertised public meeting of Jessup Borough Council.

Jessup Borough Council

By: _____
President

Attest: Secretary

Examined and Approved this _____ day of _____, 2024

Joseph Buckshon
Mayor of Jessup

SAMPLE

CERTIFICATE

I, the undersigned, Secretary of the Borough of Jessup, Lackawanna County, Pennsylvania (the "Borough") certify that: the foregoing is a true and correct copy of an Ordinance that was duly enacted by the Borough Council of the Borough, in accordance with law, at a meeting duly held on _____, 2024, at which meeting a quorum was present; this Ordinance has been certified and recorded by me, as Secretary of the Borough, in the book provided for the purpose of such recording; this Ordinance, upon enactment, was assigned Ordinance No. ____; presently, the total number of members of the Borough Council of the Borough is 7; the vote of the members of the Borough Council of the Borough, upon enactment of this Ordinance, the yeas and nays having been called, was duly recorded by me as Secretary as follows:

Roberta Galati, President	Yea _____	Nay _____
Jerry Crinella, Vice President	Yea _____	Nay _____
Gregg Betti	Yea _____	Nay _____
Joseph Mellado	Yea _____	Nay _____
Thomas Fiorelli	Yea _____	Nay _____
Curt Camoni	Yea _____	Nay _____
Jeffrey Castellani	Yea _____	Nay _____

This Ordinance has been advertised as required by law, in a proper newspaper of general circulation in the Borough; and this Ordinance has not been amended, altered, or repealed as of the date of this Certificate.

I further certify that the Borough Council of the Borough met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. Ch. 7, by advertising the time and place of the meeting, by posting prominently a notice of the meeting at the principal office of the Borough or at the public building in which the meeting was held, and by providing a reasonable opportunity for public comment at such meeting, all in accordance with such Act.

IN WITNESS WHEREOF, I set my hand and official seal of the Borough, this _____ day of _____, 2024.

Secretary

(SEAL)

BOROUGH OF JESSUP

ORDINANCE NO. 6-2024

AN ORDINANCE OF THE BOROUGH OF JESSUP, LACKAWANNA COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 5-2011, AS AMENDED, ESTABLISHING A REGISTRATION PROGRAM FOR RESIDENTIAL RENTAL PROPERTIES; REQUIRING ALL OWNERS OF RESIDENTIAL RENTAL PROPERTIES TO DESIGNATE AN AGENT; PRESCRIBING DUTIES AND OBLIGATION OF OWNERS, AGENTS, AND OCCUPANTS; ESTABLISHING FEES FOR THE COSTS ASSOCIATED WITH THE REGISTRATION OF RENTAL PROPERTIES; PRESCRIBING PENALTIES FOR VIOLATION AND ESTABLISHING ENFORCEMENT PROCEDURES THEREFORE

The Borough of Jessup hereby enacts and ordains the following:

I. Amendment to Section 4(e) of Ordinance No. 5 of 2011

Section 4(e) of Ordinance No. 5 of 2011 is amended to include the following:

The owner or agent shall permit inspection of the premises or any rental unit therein by the Code Officer or his/her designee every two (2) years to ensure the health, safety, and welfare of the tenants and to examine compliance with the current International Property Maintenance Code of 2015, as amended, Building Codes, Zoning Codes, and all Borough Ordinances. A fee shall be charged to the property owner for the cost of inspection.

In the event that access is refused, the Borough is authorized to obtain a warrant from a judicial officer and may issue citations for violations, any alleged violation of this or other Borough Ordinances, and any facts suggesting any threat to the public health or safety.

Section 10 of Ordinance No. 5 of 2011 is amended to include the following:

The biennial inspection fee shall be assessed to the property owners and shall be determined from time to time by resolution of Borough Council. Said fee shall cover the cost borne by the Borough for the inspection.

II. Repeal and Severability

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. In the event that any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, such invalidity shall not effect of impair any remaining provision, section, sentence, clause or part of this Ordinance. It is the intent of this Borough that such remainder shall be and shall remain in full force and effect.

III. Effective Date

This ordinance shall become effective immediately upon its being enacted and ordained.

Duly enacted and ordained this _____ day of _____, 2023 by the Borough of Jessup, Lackawanna County, in lawful session duly assembled.

Attest:

Secretary

Council President

Approved this ____ day of _____, 2023.

Mayor

DRAFT

PETERS CONSULTANTS, INC.

CONSULTING ENGINEERS/LAND SURVEYORS

Mr. Christopher J. Szewczyk, Jessup Borough Solicitor
Mazzoni, Valvano, Szewczyk & Karam
321 Biden Street
Scranton, PA 18503
Sent via email to: cjs@mkpvlaw.com

July 7, 2023

**RE: WARD STREET – SHORT STREET – CLARKSON AVENUE
TRAFFIC STUDY RECOMMENDATION
JESSUP BOROUGH, LACKAWANNA COUNTY, PENNSYLVANIA
PCI PROJECT NO. 3272-23-24**

Dear Mr. Szewczyk,

As requested by the Borough, I have evaluated the traffic patterns along Ward Street, Short Street and Clarkson Avenue within the Borough of Jessup. My recommendations are as follows:

Ward Street: Grassy Island Avenue North to Powell Avenue.

The intersection at Grassy Island Avenue has a cartway of only 19.5' and an undersized turning radius at Grassy Island Avenue which creates a hazard at Ward Street if there is two-way traffic entering and existing Ward Street to and from Grassy Island Avenue. I recommend that Ward Street from Grassy Island Avenue North to Powell Avenue be changed to a one-way street.

Short Street: Ward Street East to Hill Street.

The Short Street cartway is only 17.5' wide and there is parking on both sides of the street plus several ADA reserved parking spaces on the North side which limits two-way traffic. I recommend that Short Street from Ward Street East to Hill Street be changed to a one-way street.

Clarkson Avenue:

Clarkson Avenue is currently a one-way street from Hill Street West to Court Street. N&N Drilling on the North side of Clarkson Avenue has heavy truck traffic coming and going from the business.

I recommend that signage be placed along Grassy Island Avenue to indicate that trucks traveling to N&N Drilling are to travel North on Hill Street and make a left turn onto Clarkson Avenue. Additional signage should be placed at Hill Street and Clarkson Avenue to direct truck traffic to make a left turn off of Hill Street to get to N&N Drilling. I also recommend installation of additional "no truck traffic" signage be placed at North and South Freedom Way, North and South Mylert Street, North and South Court Street, and North and South Ward Street to assist in directing truck traffic to proceed straight ahead to Church Street.

Sincerely,



Dennis R. Peters, P.E., P.L.S., UCC Inspector, B.C.O.
Jessup Borough Engineer

cc. Ms. Mia Stine, Jessup Borough Manager
Mr. Jerry Crinella, Jessup Council President
Ms. Rella Scassellati, Jessup Councilwoman

2701 Columbia Boulevard, Bloomsburg, PA 17815
570-752-4433
www.petersconsultants.com

PC PETERS CONSULTANTS, INC.

CONSULTING ENGINEERS/LAND SURVEYORS

Borough Council Members
Borough of Jessup
395 Lane Street
Jessup, PA 18434

March 4, 2024

**RE: SUNSET DRIVE STORMWATER IMPROVEMENT PROJECT
BOROUGH OF JESSUP, PENNSYLVANIA
PCI PROJECT NUMBER 3272-23-28**

Dear Council Members,

I am writing in reference to the above captioned project. Fourteen (14) bids were submitted online through the PennBid program by 4:00 P.M. on February 29, 2024 and no bids were received at the Borough building. Our office opened the bid on February 29, 2024 during the Council work session meeting and read the bids aloud. The bid tabulation sheet and complete bid packets from each bidder were emailed to you on March 1, 2024.

Wayco, Incorporated was the lowest bidder with a bid totaling \$22,491.00. The bid received was submitted with the required paperwork and is mathematically correct.

We recommend the Borough award the project to Wayco, Incorporated in the amount of \$22,491.00. We have worked with Wayco, Incorporated in the past and have found their work to be satisfactory.

Please advise how the Borough wishes to proceed. If you have any questions, please contact my office.

Sincerely,



Dennis R. Peters, P.E., P.L.S., B.C.O.
Borough Engineer

Cc: Ms. Mia Stine, Chief Clerk
Ms. Maura Armezzani Tunis, Borough Solicitor

3272-23-28/Bids/Bid Recommendation

2701 Columbia Boulevard, Bloomsburg, PA 17815
Phone: (570) 752-4433 • Fax: (570) 752-4433

Website: www.petersconsultants.com • E-Mail: info1@petersconsultants.com

MUNICIPAL CONSULTANT • SITE PLANNING • CONSTRUCTION MANAGEMENT • SURVEYING SERVICES
HYDRAULIC/STRUCTURAL DESIGN • TESTING SERVICES • LAND SUBDIVISION • LAND DEVELOPMENT

January 3, 2024

Dear Jessup Borough Council:


I am writing to you to express my interest in obtaining a seat on the Jessup Borough Planning Commission.

I have been a resident of Jessup for the past 61 years. I have served 2 non concurrent terms prior on the Planning Commission, the last 2 and ½ years of my last term as Chairman. I believe my knowledge of the Borough, combined with my prior terms on the Planning Commission and extensive knowledge of State and Local Governments would be a good asset for the Planning Commission.

I hope you will strongly consider my appointment to the Planning Commission, and I look forward to hearing from you. Happy New Year.

Respectfully Yours,

David R Valvano

David R. Valvano
 First Avenue
Jessup, Pa

David R. Valvano

First Avenue Jessup, PA 18434

Management Professional

- Legislative Professional with extensive experience in government, including 4 years with the Pennsylvania House of Representatives
- Respected Supervisor, supervising professional, Maintenance and Construction staff in multiple offices/Fields.

Skills

- First Rate Organizational Talents
- Exceptional Supervisory Experience
- Strong Communication Skills
- Excellent Multitasking Abilities

Professional Experience

FOREMAN | PA TURNPIKE | MARCH 2018 TO DECEMBER 2022

- Supervised 20 Operators, 4 MUW's, 2 Mechanics as Foreman and for the upkeep and functionality of the Pennsylvania Turnpike roadway.
 - Supervised in removal of snow, the maintenance of 17 snowplows to ensure they were road worthy and operated in a safe manner along with Supervising the dispensing of anti-skid and deicing materials to over 52 miles of roadway to ensure safe passage for the traveling public.
 - Supervised to ensure Pennsylvania drivers have safe commutes to and from home.
 - Supervised the completion of over 600 work orders for new traffic patterns, road work, roadway emergencies, vehicle maintenance all with zero safety violations.

FOREMAN/EQUIPMENT OPERATOR | BOWEN ENTERPRISES INC. | MAY 2017 TO MARCH 2018

- Operated Heavy equipment.
- Supervised/Worked with concrete and blacktop road crews.
- CDL Class A License, with N and X endorsements.

SUPERVISION CONSULTANT | BIGGEE CRANE AND RIGGING | DECEMBER 2016 TO APRIL 2017

- Supervised construction of access road for offloading heavy hauls for local power plant construction.
- Coordinated communications between local governments, government officials and private companies involved in construction and heavy hauls to power plant.

CHIEF OF STAFF | OFFICE OF STATE REPRESENTATIVE FRANK FARINA | NOVEMBER 2012 TO NOVEMBER 2016

- Oversaw all Legislative Office operations, specifically supervision of staff and management of District offices' workload.
- Facilitated intergovernmental relations, working with and on behalf of the Representative at all levels of government.

- Managed the Representative's district schedule, which includes the planning and implementation of requisite meetings and events.
- Performed highly responsible administrative work covering a broad range of activities, including complex casework.
- Organized and coordinated constituent outreach events, such as town meetings, public hearings and senior fairs.
- Increased communication with constituents through newsletters, website, blast emails and social media.
- Conducted meetings with individual constituents, representatives of local government, businesses and nonprofit organizations.
- Advocated for constituents and intervened to facilitate the administrative process with federal agencies, local governments, businesses and nonprofits.
- Met with elected officials, representatives of the local business community, and diverse group of constituents from the 115th and 112th Legislative Districts to provide knowledge of local, state, and federal agencies and departments on behalf of the Representative.
- Maintained close communication with the Representative, advising on various issues and policies.

EQUIPMENT OPERATOR 2 | PA TURNPIKE COMMISSION | SEPTEMBER 1992 TO DECEMBER 2012

- Crew leader winter shifts.
- Operated Heavy equipment including Under Bridge Crane.
- CDL Class A License.

PROJECT SUPERVISOR/ENVIRONMENTAL HEALTH AND SAFETY | SYNERGIST, INC | MARCH 1998 TO SEPTEMBER 1992

- Health and Safety Officer on Marjol Battery Superfund Site. Conducted Site Health and Safety. Conducted Soil and Air monitoring and sampling. Prepared reports for PA DEP and USEPA
- Project Foreman on Underground Storage Tank removals. Oversaw all aspects of Underground storage tank removal. Supervised Construction crew. Conducted soil and air samples. Prepared and sent reports to PA DEP.
- Phase 1 Environmental Assessments. Conducted Phase I Environmental assessments of Commercial and Industrial Properties for Clients. Prepared Reports for clients and PA DEP.


Technology

Software: Working knowledge of Microsoft Outlook, Word, Excel, Internet Explorer, office correspondence systems – Constituent Tracking Service (CTS), Capital Letters and Intranet Quorum (IQ) and scheduling systems – Outlook Calendar and Time Shuttle. SAP

References

John DelRicci 
 Richard Guman 
 Rick Fanucci 

Michael Narcavage III

 Blakely Street

Jessup, PA 18434



January 23, 2024

Jessup Borough Council
395 Lane Street
Jessup, PA 18434

Dear Council President Galati,

I am interested in filling the vacancy on the Jessup Borough Planning Commission. My professional work experience has prepared me for this role. I previously served as a member of both the Archbald Borough and Athens Township Planning Commissions. In 2009 I received a certification in Municipal Planning from the PA State Association of Boroughs. I realize that certification is approximately 15 years ago so I would be willing to be recertified at my own expense.

In addition, part of my role with my current employer affords me the opportunity to interact with municipal and county planning commissions throughout NEPA while being the company point person during plan submission and public hearings. As such, currently, I read and interpret local zoning ordinances and SALDO's and determine their applicability to our projects and apply pertinent ordinances and rules in order for our projects to be approved. Therefore, I am able to bring a unique perspective and knowledge to this position.

Giving back to the community is a source of pride for me and I would be honored to serve my hometown as a member of its planning commission.

Thank you for your consideration,

Michael Narcavage III

Brittani Hamer Barscheski
[REDACTED] 4th Ave.
Jessup, PA 18434

January 8, 2024

Jessup Borough Council
395 Lane St.
Jessup, PA 18434

RE: Brittani Hamer Barscheski Statement of Interest for the Jessup Borough Planning Commission

Greetings Council,

I am writing to express interest in joining the Jessup Borough Planning Commission. I am a resident of Jessup, residing at [REDACTED] 4th Ave. Jessup, PA 18434, and also do have experience in housing code enforcement and planning commission through my employment with the City of Scranton. Also, I am currently serving on the Borough's IPMC Committee. I am eager to pitch in whenever I can, and help create a prosperous and vibrant town for fellow residents.

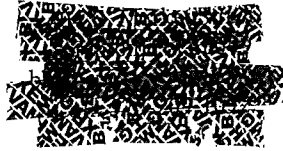
I have attached my resume as well for consideration. If you have any questions or concerns, please do not hesitate to contact me [REDACTED].

Very Truly Yours,

Brittani Hamer Barscheski

Brittani Hamer Barscheski

Brittani Michele Hamer



Education

09/09-08/11

New England Institute of Art, Boston, MA
Awarded Diploma in Associate of Science Degree Program for
Broadcasting

Related Course

09/09-08/11

•Radio I •Radio Performance & Producing
•Digital Radio Production •Broadcast Marketing & Management •Broadcast Writing

Related Skills

•Microsoft Word Adobe Audition Adobe Gearplayer-Dictation
•Microsoft PowerPoint Final Cut Pro PACER
•Microsoft Excel Public Speaking Juris Law
•Marketing Abacus Law PA Notary Public

Related Experience

12/23- Present **Board Member, Jessup Borough International Property Maintenance Committee**
Review and conduct appeal hearings and other related property maintenance code materials on behalf of the
Borough of Jessup

12/20- Present **Board Member, United Neighborhood Centers of Northeastern Pennsylvania**
Formulate and facilitate the United Neighborhood Centers vision and policy, and to ensure
high levels of UNC executive and management performance

09/09-08/10 **Studio Operations Manager, NEiA Live**
Facilitate the school Radio Station

Work Experience

11/23- Present **Family/Orphan's Court Administrative Specialist,**
Luzerne County Court of Common Pleas, Wilkes-Barre, PA
Attends all juvenile delinquency court and dual delinquency/dependency court matters to prepare court orders for
the Juvenile Court Judge. Files and serves orphans court orders and assists the adoption clerk in filing and
service of terminations of parental rights and adoption matters. Assists self-represented individuals during family
court motions hours and throughout the day. Provides customer service assistance to individuals and directs
inquiries to the appropriate location within the court system. Schedules family and orphans court cases.
Schedules juvenile dependency and delinquency using CPCMS computer application and serves the appropriate
parties. Assists family court hearing officers with clerical needs including typing opinions/orders and scheduling
of hearings. Responsible for monitoring the family court motions email address and directing the correspondence
appropriately. Works collaboratively with judges and their staff on a daily basis. Files custody orders, and any
other orders related to family and orphans court matters. Opens files and pulls files for custody hearings and any
other family or orphans court matters. Purges files or prepares files for storage, as needed. Other duties as
assigned by supervisors.

01/22- 11/23 **Confidential Secretary/Coordinator for Boards, Commissions and Authorities,**
City of Scranton- City Solicitors Law Department, Scranton, PA
Responsible for coordination and of all City Boards, Commission and Authorities,
appointment/reappointment of members at the direction of the Mayor to all boards, commissions and authorities,
responsible for scheduling of meeting times and ad publications to local news outlets, prepare and publish all
minutes and agenda with City Council Clerk Office, prepare and coordinate Board, Commission and Authorities
events with Mayor's office and local businesses if necessary, prepare any City Solicitor assigned documents,
letters, petitions, discovery and litigation, file city related accident reports with insurance, vetting of all city hired
employees and board members with Lackawanna Tax Assessors Office and Scranton Code Enforcement.

- 07/20- 12/21* **Medical Billing Clerk**, Hematology and Oncology Associates, Dunmore, PA
Responsible for maintaining and updating patients accounts, applying payments and making adjustments to patients' accounts, and researching and resolving payment discrepancies. Also responsible for the preparation and balance of patient account reports.
- 12/19- 06/20* **Associate Sterile Processing Technician**, Geisinger CMC, Scranton, PA
Responsible for the preparation, care, sterilization and/or transportation of medical and/or surgical instruments, packs, supplies and equipment.
- 05/18- 12/19* **Legal Secretary**, Kreder Brooks Hailstone, LLP, Scranton, PA
Prepare documents, including petitions, motions and discovery documents, court subpoenas, spreadsheets and other office-related letters. Organize and maintain all legal files kept on-site and also maintain electronic-filing database known as Juris Law.
- 10/14- 04/18* **Legal Secretary**, Kash Fedrigo Belanger, LLC, Stroudsburg, PA
Prepare documents, including petitions, motions and discovery documents, court subpoenas, spreadsheets and other office-related letters. Organize and maintain all legal files kept on-site and also maintain electronic-filing database known as Abacus Law.
- 08/14-10/14* **Secretary**, Law Office of John Prevoznik, Stroudsburg, PA
Answer telephones and give information to callers, take messages, transfer calls to Attorney Prevoznik. Arrange conferences and meetings for office personnel. Complete forms in accordance with office procedures.
- 04/12-03/13* **Legal Secretary**, Law Office of Fredrick Way, Brooklyn, NY
Coordinate office activities for Attorney Way, perform a variety of legal secretarial duties such as scheduling hearings, preparing legal documents and correspondence, docketing cases and maintaining court dockets and diaries, and providing information and direction to others.
- 11/11-04/12* **Sales Associate**, Walmart, Mount Pocono, PA
Assist the customer with hard to find items, answering questions and getting customer to purchase the selected item
- 10/09-08/11* **Service Specialist**, The New England Institute of Art- Studio Operations, Brookline, MA
Facilitate studio sessions; supervise gear loans and other basic office duties.
- 12/08- 08/09* **Legislative Aid**, Hon Mario Scavello, Mount Pocono, PA
To help constituents with any department or state agency issues.

Mia Stine

From: Mia Stine
Sent: Monday, February 26, 2024 2:53 PM
To: Mia Stine
Subject: FW: Bob Mycko Qualification Planning Commission

From: robertallenmycko [REDACTED]
Sent: Tuesday, January 9, 2024 1:27 PM
To: Jerry Crinella <jcrinella@jessupborough.org>
Subject: Bob Mycko Qualification Planning Commission

You don't often get email from [REDACTED]. [Learn why this is important](#)

Jerry,

It's My Understanding that my appointment to the Planning commission was tabled at the last meeting. I completely understand, no one really knows me yet.

I would welcome a sit down to discuss any concerns the opposition has to my appointment to this commission.

Here is a short list of community services i have done in the past

1990- 2007 Member of Valley Amature Radio Club, served as club president twice.

1999-2007 member of Webster hose fire co. Ansonia ct.

2005 -2007 Appointed to Inland WetLand committee by Mayor James DellaVolpe.

2009-20010 Appointed to Recycling committee by Robertson County Mayor Howard Bradley in TN. for a special project to introduce recycling to Robertson county.

20010-20012 Foiunder and president of Robertson County Amature Radio Club, still an out of state member.

2022- present Member and ambulance driver Jessup Hose company 2.

Here is a summary of my professional careers

Bristol Babcock company ct. Electronic Technician was promoted 2 times

Allied signal corp ct. guidance system division promoted 1 time

Sikorsky Aircraft Software development lab.

Tomra NorthAmerica Technical services engineer promoted to Project Manager promoted to VP of Service.

Tomra was a recycling company and I designed recycling systems for Glass plastic and aluminum cans and trained all service employees throughout North America.

In 2006 My Songwriting Hobbie got me a writing deal in nashville tn.

We relocated from ct to Nashville. In 2007 I still currently own a company in Nashville and operate it from here in Jessup.

My wife and I relocated back to NEPA and bought our home here in Jessup in late 2021.
My family is from the Mid valley, I spent my summers here, and still have family in Blakley, My Wife and I love living in this part of PA .

Please feel free to call me if you have any questions



Bob Mycko

Robert Allen Mycko



www.perfectpitchnashville.com

Member of the CMA