

BOROUGH OF JESSUP
LACKAWANNA COUNTY, PENNSYLVANIA

RESOLUTION NO. 14-2025

FEE SCHEDULE

WHEREAS, the Council for the Borough of Jessup does hereby wish to adopt a revised schedule of fees pursuant to the requirements of the Borough Code, the Pennsylvania Municipalities Planning Code, and the Borough Subdivision and Land Development Ordinance (SALDO);

WHEREAS, Council finds the fees set forth in this Resolution necessary and reasonable for the administration and enforcement of the SALDO; and

NOW THEREFORE, be it resolved by the Council that the following fee schedule is hereby established for subdivisions and land developments:

(1) SUBDIVISIONS AND LAND DEVELOPMENTS:

Administration Fee:

	Minor Subdivision	Major Subdivision	Land Development
Sketch Plan	\$50.00	\$125.00	\$250.00
Preliminary Application	\$500.00 + \$50/lot	\$500.00+\$50/lot	\$500.00+\$01/sq ft of developed area
Final Application	\$500.00+\$50/lot	\$500.00+\$50/lot	\$500.00+\$01/sq ft of developed area

Review Escrow Fee

	Minor Subdivision	Major Subdivision	Land Development
Sketch Plan	\$50.00	\$125.00	\$250.00
Preliminary Application	\$500.00 + \$50/lot	\$500.00+\$50/lot	\$500.00+\$01/sq ft of developed area
Final Application	\$500.00+\$50/lot	\$500.00+\$50/lot	\$500.00+\$01/sq ft of developed area

In addition to the application fees set forth above, the applicant or developer shall individually or jointly be responsible for paying all review and inspection fees incurred by the borough. These

fees include the cost of the borough engineer and other professional consultants¹ to perform the following services:

- Review of plan;
- Site Inspection;
- Preparation or review of cost estimates for required improvements;
- Inspection of required improvements during the course of construction and installation of improvements;
- Final inspection of the subdivision or land development and the required improvements; and
- Any other consulting services associated with a subdivision or land development.

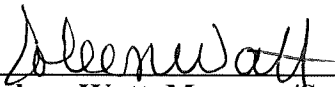
Review and inspection fees will be charged by the borough at the current hourly rate being billed to the borough by the engineer, solicitor, and other Professional Consultants at the time of the work, review, or inspection. The review and inspection fees will be billed by the borough monthly and the applicant or developer shall be required to pay those bills within thirty (30) days from the date they are billed. The applicant or developer shall also pay the initial escrow fees set forth above at the time of the application. If the escrow funds are not sufficient to reimburse the borough all of its costs and expenses for professional consultants, then the developer and applicant agrees to pay for any unpaid costs beyond the initial escrow fees within thirty (30) days of receiving an invoice from the borough. Upon approval of the plans and completion of any required inspections, should any escrow funds be remaining, the borough shall refund those funds to the entity who paid those funds.

The fees established in this resolution may be changed by the Jessup Borough Council from time to time by subsequent resolution.

ENACTED and EFFECTIVE this 2nd day of July, 2025.

ATTEST:

JESSUP BOROUGH COUNCIL:



Coleen Watt, Manager/Secretary



Roberta Galati, President

¹ "Professional consultants" means any person who provides expert or professional advice on behalf of the borough, including, but not limited to, architects, attorneys, certified public accountants, engineers, geologists, land surveyors, landscape architects, or land use planners.