

**Jessup Borough Council  
October 1, 2025, 7:00 p.m.  
REGULAR MEETING**

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**AGENDA**

**1. MEETING CALLED TO ORDER**

**2. ANNOUNCEMENT**

Executive Session(s)

Pledge of Allegiance

Roll Call

Gregg Betti

Tom Fiorelli

Curt Camoni

Joe Mellado

Jeffrey Castellani

Roberta Galati

Jerry Crinella

**3. CONSENT AGENDA**

All items listed on the consent agenda are considered routine and will be acted upon by a single motion.

Approve the Minutes of the Regular Meeting on September 3, 2025, and  
September 15, 2025, Special Meeting

Approve the Secretary Report.

Approve the August Payroll in the amount of \$59,435.05

Approve monthly payments from the general fund in the amount of \$84,908.64

**4. ADDITIONS TO THE COUNCIL MEETING AGENDA**

**5. OLD OR UNFINISHED BUSINESS**

**6. REPORTS**

**Mayor**

**Committees, Commissions, and Boards**

-Stormwater; Chairperson – Jerry Crinella

Draft minutes, memos, reports, etc.

-Finance & Grants; Chairperson – Tom Fiorelli

Draft minutes, memos, reports, etc.

-Planning Commission; Chairperson – Brittani Barscheski

Draft minutes, memos, reports, etc.

-Zoning Hearing Board; Chairperson – Jeff Smith  
Draft minutes, memos, reports, etc.

**Controller; Benjamin Cardoni**  
**Tax Collector; Genevieve Lupini**  
**Zoning Officer; NEIC, Anthony Mengoni**  
**Police Department; Chief Derek Fozard**  
**DPW; Foreman Joseph Cirba**  
**Engineer; Peters Consultants, Inc**  
**Solicitor: Maura Armezzani Tunis**  
**Borough Manager: Coleen Watt**  
**Council Members Comments**

**7. COMMUNICATIONS:**

**8. PUBLIC COMMENT**

**9. NEW BUSINESS / MOTIONS**

- A.** A motion to disburse the Volunteer Fire Relief allocation in the amount of \$39,264.57
- B.** A motion to adopt Ordinance No. 5 of 2025 amending Ordinance No. 5-2011, the Rental Registration Ordinance to exclude dwelling units where an immediate relative resides.
- C.** A motion to reinvest the \$138,000.00 matured US Treasury Bill proceeds into a one (1) year Treasury security investment to continue the ladder investment at People's Security Bank
- D.** A motion to accept the resignation of crossing guard Mariah Lamond effective September 19, 2025.
- E.** A motion to advertise to hire crossing guards.
- F.** A motion to adopt Resolution No. 18 of 2025 authorizing the Lackawanna County Board of Commissioners to submit an application for Community Development Block Grant funds on behalf of Jessup Borough in the amount of \$98,452.00
- G.** A motion to enter into a \_\_\_\_ month contract with Dynegy at the rate of \$\_\_\_\_\_ per KWH for electricity.
- H.** A motion to adopt Resolution No.19 of 2025 ratifying the filing of an application with the Monroe County LSA Grant Program in the amount of \$160,613.00 for a Community Vision Plan.
- I.** A motion that Borough Council authorizes that Jessup Borough hold a public hearing, in accordance with Section 608 of the Pennsylvania Municipalities Planning Code (MPC), on \_\_\_\_\_, 2025 to obtain public comment on potential amendments to the Zoning Ordinance and Zoning Map.

- J.** A motion that Borough Council, at least 30 days prior to the public hearing, submit the potential amendments to the Zoning Ordinance and Zoning Map to the a) Jessup Planning Commission for review in accordance with Section 609(c) of the Pennsylvania Municipalities Planning Code (MPC) and b) to the Lackawanna County Planning Commission for review in accordance with Section 609(e) of the Pennsylvania Municipalities Planning Code (MPC).
- K.** A motion that Borough Council authorizes the posting of the scheduled public hearing on \_\_\_\_\_, 2025 in accordance with Section 609(b)(1) of the Pennsylvania Municipalities Planning Code (MPC) and the mailing of public hearing notices in accordance with Section 609(b)(2) of the MPC.
- L.** A motion to authorize, in accordance with Section 610 of the Pennsylvania Municipalities Planning Code (MPC), the Borough Manager to advertise in the Scranton Times-Tribune and at the Lackawanna County Law Library the proposed amendments to the Zoning Ordinance and Zoning Map, and consideration of enactment of said amendments at a public meeting.
- M.** A motion to authorize, in accordance with the Pennsylvania Municipalities Planning Code (MPC), the Borough Manager to advertise in the Scranton Times-Tribune, during two successive weeks, a public hearing to be held on \_\_\_\_\_, 2025.

**ADJOURN**

# **JESSUP BOROUGH COUNCIL REGULAR MEETING MINUTES September 3, 2025, at 7:00 PM**

The regular monthly meeting of Jessup Borough Council was held on Wednesday, September 3, 2025, at 7:00 p.m. in the Jessup Borough Building, 395 Lane Street, Jessup, PA 18434. The following business was transacted.

Pledge of allegiance to the flag was given.

**Call to Order:** Meeting was called to order at 7:00 p.m. by Council Vice-President, Gerald Crinella

**Roll Call: Present 4**

Gregg Betti

Curt Camoni

Jerry Crinella

Jeffrey Castellani – absent

**Absent 3**

Tom Fiorelli

Roberta Galati - absent

Joe Mellado - absent

Council heard presentations from engineering firms

**Consent Agenda:**

Approve the Minutes of the Regular Meeting on August 6, 2025, and August 19, 2025, Special Meeting

Approve the Secretary Report.

Approve the August Payroll in the amount of \$83,807.98

Approve the monthly payments from the capital improvements fund: \$593.25

Approve monthly payments from the general fund in the amount of \$72,674.94

A motion was made by Gregg Betti second by Tom Fiorelli to approve the consent agenda. Aye carried. (4-0)

**Reports:** Mayor Buckshon reported on the Inaugural First National Night Out, he thanked Coleen, Jennifer, Jessup 21<sup>st</sup> Century and the Ambulance and Hose Companies. Jessup 21<sup>st</sup> Century will be hosting a Block Party on September 20<sup>th</sup>. There will also be a Lonza Tasting Contest, a gun raffle and our last Movies Under the Stars.

Zoning Hearing Board Chairman: Jeff Smith announced there has been some movement regarding Kearney Steel. Attorney Hanyon has been in conversation with their attorney.

Controller Benjamin Cardoni read the August financial report.

Tax Collector Genevieve Lupini reported she collected \$2,171.17 for the month of August. There is \$63,102.01 outstanding for the year.

# **JESSUP BOROUGH COUNCIL REGULAR MEETING MINUTES September 3, 2025, at 7:00 PM**

Zoning Officer Anthony Mengoni reported that he still had not heard back from the Magistrate regarding hearing dates.

Police Chief Derek Fozard reported the department hosted a training session at the 911 Center last week and there were 29 attendees. The abandoned vehicle clean up is complete. The department started with 23 vehicles and there are 2 remaining. In reviewing calls from last year at this time there has been an increase of 1,626.

Engineer: Peters Consultants, Inc. Megan Barone gave an overview of the existing projects going on through the Borough. Hill Street Sidewalks, Sarah Bratty Park, JYSA, Jessup Avenue Paving Project and Morgan/Flynn Street Sewer Awere among the topics.

Solicitor Maura Armezzani Tunis reported easement letters have been sent out and she will be holding a meeting with residents on September 8, 2025, at 5:00 p.m. in the Borough Building. Jessup Borough received a land development plan from Breaker Street Associates back in June. That plan was ultimately rejected because it lacked zoning compliance. The property owners have appealed that decision to the zoning hearing board and the hearing is scheduled for September 18<sup>th</sup>. These plans were not reviewed by Jessup Borough Planning Commission because they lacked zoning compliance. Lackawanna County is still reviewing the plans, so the Borough did receive 2 letters from them regarding comments for this project. Again, Jessup Borough did not accept or review the plans. A lot consolidation plan was received by Lackawanna County. Jessup Borough has no record of a lot consolidation submission. There is no recommendation coming from Jessup Borough Planning Commission.

Borough Manager Coleen Watt reported that there will be a vaccine clinic September 11<sup>th</sup> from 3-5 in the Borough Bldg and another one October 9<sup>th</sup>. The last Movies Under the Stars will be held on September 20<sup>th</sup>. Gates open at 7:00 p.m. Trunk or Treat will take place at Hose Company #2 on Hill Street on October 19<sup>th</sup> from 3 until 5. The online auction to dispose of surplus property is complete. The Borough collected \$5,328.00.

**Communications:** A letter from Lackawanna County Planning Commission regarding the revised Breaker Street lot consolidation and a second letter from Lackawanna County Planning Commission regarding the revised Breaker Street land development.

**Public Comment:** Helen Gillott complained about her neighborhood. Overgrown shrubs, tarps on the roof, overgrown grass, garbage cans left out for weeks and abandoned swimming pools. She called in May about her flagpole. She wanted the Borough to send the bucket truck to re-string the flagpole, and she was told no.

Genevieve Lupini is looking forward to the 150th Anniversary of Jessup Borough next year. She asked about securing a grant so the Borough could build their own show mobile. Any other cable companies coming to the Borough.

# **JESSUP BOROUGH COUNCIL REGULAR MEETING MINUTES September 3, 2025, at 7:00 PM**

Jeff Smith discussed motions A and J. He doesn't feel motion J fully reflects what was discussed at the meeting. He also noted the reason he has a rental is Jessup is because he and his wife wanted his wife's aunt who is 87 years old and has no children to live close to them.

## **New Business:**

- A.** Motion to advertise to amend the rental registration ordinance to address when the immediate family of a property owner lives in a second residence but does not pay rent. A motion was made by Curt Camoni second by Tom Fiorelli. Aye carried. (4-0)
- B.** Motion to apply for the America 250 grants from Lackawanna County. A motion was made by Gregg Betti second by Curt Camoni. Aye carried. (4-0)
- C.** Motion to apply for the America 250 Grant through DCED. A motion was made by Gregg Betti second by Tom Fiorelli. Aye carried. (4-0)
- D.** Motion to apply for the Main Street Matters grant for the Community Vision Plan. A motion was made by Curt Camoni second by Gregg Betti. Aye carried. (4-0)
- E.** Motion to apply for the Statewide LSA grant for the Hill Street Sidewalk Project. A motion was made by Curt Camoni second by Gregg Betti. Aye carried. (4-0)
- F.** Motion to apply for the Redevelopment Assistance Capital Program (RACP) grant. A motion was made by Gregg Betti second by Curt Camoni. Aye carried. (4-0)
- G.** Motion to apply for the Lackawanna County Arts and Culture Grant on behalf of the Jessup 21<sup>st</sup> Century. A motion was made by Curt Camoni second by Gregg Betti. Aye carried. (4-0)
- H.** Motion to use liquid fuels money to replace the existing light fixtures with LED on the Casey Highway and at the on and off ramps. A motion was made by Tom Fiorelli second by Gregg Betti. Aye carried. (4-0)
- J.** Motion to sell the bank building at public auction utilizing the services of \_\_\_\_\_. A motion was made by Curt Camoni second by Gregg Betti to table motion J. Aye carried. (4-0)
- K.** Motion to contract with Alloy5 to continue the feasibility study for the Borough. A motion was made by Curt Camoni second by Gregg Betti. Aye carried. (4-0)
- L.** Motion to update the computers for the police department, tax collector and clerical. Cost \$8,502.90. A motion was made by Gregg Betti second by Tom Fiorelli. Aye carried. (4-0)
- M.** Motion to approve the MMO for the police pension in the amount of \$76,137.00 and DPW, Clerical and Administration (\$23,504.00). A motion was made by Curt Camoni second by Tom Fiorelli. Aye carried. (4-0)
- N.** Motion to send the Borough Manager to the Lackawanna County Association of Borough's meeting September 18, 2025. Cost \$20.00. A motion was made by Tom Fiorelli second by Curt Camoni. Aye carried. (4-0)
- O.** Motion to advertise an Ordinance addressing the permitting and use for charging Electric Vehicles. A motion was made by Curt Camoni second by Gregg Betti. Aye carried. (4-0)
- P.** Motion to adopt Resolution No. 18 of 2025 CDL Drug and Alcohol Policy. A motion was made by Gregg Betti second by Tom Fiorelli. Aye carried. (4-0)
- Q.** Motion to appoint Arlene Caines as an alternate to the Civil Service Commission. Motion was made by Tom Fiorelli second by Gregg Betti. Aye carried. (4-0)
- R.** Motion to appoint Ronald Moticki as an alternate to the Planning Commission. A motion was made by Gregg Betti second by Tom Fiorelli. Aye carried. (4-0)

**JESSUP BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
September 3, 2025, at 7:00 PM**

- S.** Motion to adopt Resolution No. 19 of 2025 regarding the Electronics Recycling Program. A motion was made by Curt Camoni second by Gregg Betti. Aye carried. (4-0)
- T.** Motion to advertise separate requests for proposals for garbage and recycling collection throughout the Borough. A motion was made by Gregg Betti second by Tom Fiorelli. Aye carried. (4-0)
- U.** Motion to award the paving bid for Jessup Ave. to Stafursky Paving in the amount of \$49,078.15. A motion was made by Curt Camoni second by Gregg Betti. Aye carried. (4-0)
- V.** Motion to ratify police vehicle purchase from Kinley Automotive Group in the amount of \$67,898.86. Aye carried. (4-0)

**Adjourn:** A motion was made by Tom Fiorelli second by Gregg Betti to adjourn the meeting. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Coleen Watt, Secretary

**JESSUP BOROUGH COUNCIL  
SPECIAL MEETING MINUTES  
September 15, 2025, AT 6:30 PM**

A special meeting of Jessup Borough Council was held on Monday, September 15, 2025, at 6:30 p.m. in the Jessup Borough Building, 395 Lane Street, Jessup, PA 18434. The following business was transacted.

Pledge of allegiance to the flag was given.

**Call to Order:** Meeting was called to order at 6:30 p.m. by Council President, Roberta Galati

**Roll Call: Present 7**

**Absent 0**

Gregg Betti

Tom Fiorelli – Attended virtually

Curt Camoni

Roberta Galati

Jerry Crinella-absent

Joe Mellado

Jeffrey Castellani

Council held an executive session on Monday, September 15, 2025, at 6:00 p.m. regarding personnel.

**Public Comment:** Jeff Smith commented he wasn't sure how we got here. He thought this topic was going to be discussed at next month's meeting and he feels this is being done quickly with no zoom option or recording for transparency. He mentioned there is supposed to be a meeting with the Wright Center to discuss the bank building.

**New Business:**

- A.** Motion to solicit bids for borough owned property at 210 Church Street, Jessup. A motion was made by Curt Camoni second by Gregg Betti. Curt Camoni, Gregg Betti and Jeffrey Castellani voted aye. Jerry Crinella, Tom Fiorelli, Joe Mellado and Roberta Galati vote nay. Motion died. (3-4)
- B.** Motion to obtain an appraisal for borough owned property at 210 Church Street, Jessup. A motion was made by Tom Fiorelli second by Jeff Castellani. Gregg Betti and Curt enCamoni vote nay. Aye carried. (5-2)

**Adjourn:** There being no further business a motion was made by Joe Mellado second by Jerry Crinella to adjourn the meeting. Meeting adjourned 7:00 p.m.

Respectfully submitted,

Coleen Watt, Secretary



<b>October 1, 2025</b>		
<b>GENERAL FUND - September 2025</b>		
<b>SAVINGS ACCOUNT</b>		
<b>BALANCE: August 31, 2025</b>		<b>\$ 2,448.09</b>
<b>RECEIPTS: September 2025</b>		
Interest on Savings-Peoples Security Bank		\$ -
<b>SUB-TOTAL</b>		<b>\$ 2,448.09</b>
Transferred from Savings to Checking		\$ -
<b>BALANCE GENERAL FUND SAVINGS ACCOUNT: September 30, 2025</b>		<b>\$ 2,448.09</b>
<b>CHECKING ACCOUNT</b>		
<b>BALANCE: August 31, 2025</b>		<b>\$ 695,832.34</b>
<b>DEPOSIT RECEIPTS: September 2025</b>		
Berkheimer LST - September 2025	\$ 161.79	
Berkheimer EIT - September 2025	\$ 15,289.63	
State Aid Fire Relief Fund	\$ 39,264.57	
Commonwealth of PA Alcoholic Beverage Licenses	\$ 1,450.00	
2025 Municipal Pension Payment-Act 205	\$ 92,607.63	
Building Permits	\$ 2,806.78	
Electrical Permits	\$ 65.00	
Plumbing Permits	\$ 4,620.00	
Mechanical Permit	\$ 5,930.00	
Fire Permits	\$ 12,918.83	
Plan Review Fees	\$ 2,088.60	
Zoning Fees	\$ 670.00	
Jessup Borough 2025 Real Estate Tax	\$ 2,172.17	
Delinquent Real Estate Taxes	\$ 787.42	
Delinquent Tax Claim Bureau	\$ 157.08	
Real Estate Transfer Tax	\$ 2,953.18	
Police Fines - Magistrate & County	\$ 342.44	
Police Report Copies	\$ 30.00	
Solicitation/Peddlers Permit	\$ 175.00	
Rental Registration Fee	\$ 8,550.00	
Reimbursement for Planning Commission fees	\$ 422.50	
Crossing Guard Wage Reimbursement	\$ 7,777.00	
Sale of tires on Municibids	\$ 37.00	
Electronic Recycling Fee	\$ 15.00	
Donation to Borough - Community Events	\$ 850.00	
Donation to Borough - National Night Out	\$ 223.00	
Donation to Borough - Trunk or Treat	\$ 850.00	
Donation to Borough - Tree Lighting Ceremony	\$ 250.00	
Interest on Checking-Peoples Security Bank	\$ 1,913.74	
<b>Total Checking Account Receipts</b>		<b>\$ 205,378.36</b>
<b>SUB-TOTAL</b>		<b>\$ 901,210.70</b>

<i>Total Checking Account Expenditures</i>		\$ 379,962.63
<b>GENERAL FUND CHECKING ACCOUNT BALANCE: September 30, 2025</b>		<b><u>\$ 521,248.07</u></b>
<b>GENERAL FUND EXPENDITURES: September 2025</b>		
AFLAC	\$ 62.58	
All Phase Scranton	\$ 0.74	
Alloy5 Architecture	\$ 3,400.00	
Animal Arrest	\$ 135.00	
AutoZone	\$ 93.66	
Bell Mountain Land Development Corp	\$ 54.36	
Blakely Borough	\$ 1,937.66	
Charles Schwab	\$ 96,847.06	
Comcast	\$ 1,364.81	
DeLage Landen-Financial Services	\$ 189.33	
Dempsey Uniform & Linen Supply Inc.	\$ 481.62	
Donald G. Karpowich	\$ 1,035.00	
Encova Insurance	\$ 22,994.00	
English Hardware	\$ 37.45	
Foster & Foster, Inc.	\$ 4,850.00	
Freddy Battaglia Sporting Goods, Inc.	\$ 929.00	
Geisinger - Employer paid portion	\$ 10,993.67	
Geisinger - Employee paid portion	\$ 1,716.40	
George Yurkanin	\$ 1,462.00	
Gerrity's Ace - Peckville	\$ 65.66	
Guardian - Dental employer paid portion	\$ 384.82	
Guardian - Dental employee paid portion	\$ 66.50	
Guardian - Life	\$ 175.00	
Guardian - Vision employer paid portion	\$ 94.12	
Guardian - Vision employee paid portion	\$ 11.96	
Holiday Outdoor Décor	\$ 11,662.96	
Iron Nebula	\$ 6,844.25	
IWDA Engineering	\$ 247.30	
Jeffrey or Jessica Cirba	\$ 2,850.00	
Jennifer Filipski	\$ 20.71	
Jessup Fire Relief Association	\$ 39,264.57	
Joseph Cirba	\$ 40.16	
Kost Tire & Auto Service	\$ 2,916.48	
L.R.B.S.A.	\$ 408.72	
Lackawanna County Association of Boroughs	\$ 20.00	
Marshall Machinery, Inc.	\$ 74.90	
Motorola Solutions, Inc.	\$ 8,914.00	
NaturLawn	\$ 143.00	
NEIC	\$ 1,604.94	
Nicole Pisarski	\$ 450.00	
NJS Systems & Controls	\$ 42.24	
PAWC	\$ 3,006.22	

<b>GENERAL FUND EXPENDITURES: September 2025</b>		
Pennsylvania Municipal Retirement System	\$ 10,142.00	
Pennsylvania One Call System, Inc.	\$ 136.26	
Peters Consultants, Inc.	\$ 19,988.00	
PPL Electric Utilities	\$ 2,503.26	
R&J Main Street Car Wash, Inc.	\$ 44.00	
Reeves Rent-A-John, Inc	\$ 1,640.00	
Rossi Rooter, LLC	\$ 2,775.00	
Saporito, Falcone, & Watt	\$ 3,879.80	
Sarah MacDougall	\$ 1,156.00	
Scranton Times	\$ 966.46	
Selective Insurance Company	\$ 5,987.00	
Starr Uniform	\$ 3,620.96	
State Workmen's Insurance Fund	\$ 1,628.00	
Swank Motion Pictures, Inc.	\$ 325.00	
Teamsters Local Union 229	\$ 747.00	
Thomas J. O'Hora Company, Inc.	\$ 250.00	
Timothy Long	\$ 2,618.00	
TOPP Business Solutions	\$ 39.12	
UGI	\$ 57.44	
Urban Electrical Contractors	\$ 5,549.25	
Valley Carpet Cleaning	\$ 370.00	
Verizon	\$ 173.88	
Verizon Wireless	\$ 474.28	
YCG, Inc.	\$ 268.00	
Peoples Security Bank-Credit Card Payment	\$ 3,658.69	
Employee Payroll	\$ 59,435.05	
We Pay Payroll Processing Co.	\$ 410.50	
Payroll Tax Liabilities	\$ 23,226.83	
<b>TOTAL</b>	<b>\$ 379,962.63</b>	

**Bills Received in September 2025 - General Fund**

Aaron Bertholf	Police training	\$	750.00
All Phase Scranton	DPW supplies	\$	196.50
AutoZone	DPW & Police supplies	\$	13.32
Blakely Borough	Fuel for Borough vehicles	\$	1,810.13
Dempsey Uniform & Linen Supply	Cleaning & sanitation services & supplies	\$	463.55
Donald G. Karpowich, Attorney at Law	Monthly bill for legal services	\$	1,935.00
Econo Signs	Signs for park	\$	453.27
English's Pro Hardware & Appliances	DPW supplies	\$	13.77
Envioronmental Planning & Design	Zoning ordinance amendments	\$	16,744.08
Grand Rental Station	Rental of equipment for National Night Out	\$	267.94
Iron Nebula	IT services & computers for Administrative Assistant, Tax Collector & Police Department	\$	12,411.25
IWDA Engineering	Pave cut inspection services	\$	146.80
J&F Collision	Reimbursement for damages to vehicle	\$	857.90
Kost Tire & Auto Service Center	Service to Borough vehicles	\$	667.56
Masters Concrete Products, Inc.	DPW supplies	\$	2,800.00
NEIC	Billing for building and zoning services	\$	4,808.09
Nicole Pisarski	Court reporting services for ZHB hearings	\$	300.00
Northeast Hydraulics	Repairs to DPW vehicle	\$	59.74
Northeast Signal & Electric Company, Inc.	Traffic light service	\$	323.60
PA State Association of Boroughs	Pre-Employment testing	\$	54.78
Pena-Plas	DPW supplies	\$	24.74
Peters Consultants, Inc.	Engineering services	\$	11,921.75
R&J Main Street Car Wash, Inc.	Washing services for police vehicles	\$	66.00
Reeves Rent-A-John, Inc.	Services for Block Party & to Memorial Field, Station Park, Pioneer Field & Sara Bratty Park	\$	1,276.23
Rossi Rooter	Services throughout the Borough	\$	15,625.00
Saporito, Falcone, & Watt	Monthly bill for legal services	\$	3,867.62
Scranton Craftsmen	DPW supplies	\$	1,355.00
Scranton Times	General advertising costs	\$	4,005.72
Starr Uniform	Police uniforms	\$	1,090.30
Valley Carpet & Janitorial Services	Monthly bill for cleaning services	\$	370.00
YCG, Inc.	Calibration services	\$	229.00

**Total \$ 84,908.64**

# Accounts Summary

## October 1, 2025

<b>Fund</b>	<b>Account Balance as of 08/31/2025</b>
<b>General Fund - Checking</b>	<b>\$ 521,248.07</b>
<b>General Fund - Savings</b>	<b>\$ 2,448.09</b>
<b>Money Market Account</b>	<b>\$ 102,306.18</b>
<b>CD Portfolio</b>	<b>\$ 558,242.80</b>
<b>Treasury Bill Portfolio</b>	<b>\$ 555,917.27</b>
<b>Capital Improvements Account</b>	<b>\$ 79,846.71</b>
<b>Refuse Account</b>	<b>\$ 355,428.87</b>
<b>Motor License Account</b>	<b>\$ 90,193.43</b>

**Total: \$ 2,265,631.42**

**October 1, 2025**

**CAPITAL IMPROVEMENTS**

<b>BALANCE: August 31, 2025</b>		<b>\$ 119,432.50</b>
<b>RECEIPTS: September 2025</b>		
Transfer from Money Market	\$ 100,000.00	
Reimbursement for Olyphant Borough <i>(Constitution Avenue project)</i>	\$ 12,200.14	
Peoples Security (Interest)	\$ 756.35	
<b>TOTAL ACCOUNT RECEIPTS</b>		<b>\$ 112,956.49</b>
<b>SUB-TOTAL</b>		<b>\$ 232,388.99</b>
<i>Total Expenses September 2025</i>		<i>\$ 152,542.28</i>
<b>Balance September 30, 2025</b>		<b>\$ 79,846.71</b>
<b>EXPENSES September 2025</b>		
Hanover Engineering Associates, Inc. <i>For Morgan Street project</i>	\$ 593.25	
Kobalt Construction, Inc. <i>For JYSA project</i>	\$ 37,910.03	
Maiocco Excavating Inc. <i>For Olga Street project</i>	\$ 114,039.00	
<b>Total Expenses</b>	<b>\$ 152,542.28</b>	

**MONEY MARKET ACCOUNT**

<b>BALANCE: August 31, 2025</b>		<b>\$ 201,350.60</b>
<b>RECEIPTS: September 2025</b>		
Peoples Security (Interest)	\$ 955.58	
<b>TOTAL ACCOUNT RECEIPTS</b>		<b>\$ 955.58</b>
<b>SUB-TOTAL</b>		<b>\$ 202,306.18</b>
<i>Total Expenses September 2025</i>		<i>\$ 100,000.00</i>
<b>Balance September 30, 2025</b>		<b>\$ 102,306.18</b>
<b>EXPENSES September 2025</b>		
Transfer to Capital Improvements	\$ 100,000.00	
<b>Total Expenses</b>	<b>\$ 100,000.00</b>	

## MOTOR LICENSE FUND

<b>BALANCE: August 31, 2025</b>		<b>\$ 109,185.89</b>
<b>RECEIPTS: September 2025</b>		
Peoples Security (Interest)	\$ 302.21	
<b>TOTAL ACCOUNT RECEIPTS</b>		<b>\$ 302.21</b>
<b>SUB-TOTAL</b>		<b>\$ 109,488.10</b>
<i>Total Expenses September 2025</i>		<i>\$ 19,294.67</i>
<b>Balance September 30, 2025</b>		<b>\$ 90,193.43</b>
<b>EXPENSES September 2025</b>		
American Rock Salt Co.	\$ 10,343.75	
PP&L	\$ 8,950.92	
<b>Total Expenses</b>	<b>\$ 19,294.67</b>	

## REFUSE ACCOUNT

<b>BALANCE: August 31, 2025</b>		<b>\$ 430,477.26</b>
<b>RECEIPTS: September 2025</b>		
Delinquent Refuse Fees Collected	\$ 86.57	
JP Mascaro & Sons	\$ 1,393.70	
Peoples Security (Interest)	\$ 1,141.34	
<b>TOTAL ACCOUNT RECEIPTS</b>		<b>\$ 2,621.61</b>
<b>SUB-TOTAL</b>		<b>\$ 433,098.87</b>
<i>Total Expenses September 2025</i>		<i>\$ 77,670.00</i>
<b>Balance September 30, 2025</b>		<b>\$ 355,428.87</b>
<b>EXPENSES September 2025</b>		
JP Mascaro & Sons	\$ 77,670.00	
<b>Total Expenses</b>	<b>\$ 77,670.00</b>	

**October 1, 2025**

**9 Month CD**

<b>ORIGINAL BALANCE</b>		<b>\$ 250,000.00</b>
<b>CURRENT BALANCE</b>		<b>\$ 281,357.42</b>
<i>Maturity Date:</i>	<i>11/4/2025</i>	
<i>Interest Rate:</i>	<i>3.70%</i>	
<i>*Rollover 02/04/2023, 08/04/2023, 02/04/2024, 02/04/2025</i>		

**12 Month CD**

<b>ORIGINAL BALANCE</b>		<b>\$ 258,137.21</b>
<b>CURRENT BALANCE</b>		<b>\$ 282,021.12</b>
<i>Maturity Date:</i>	<i>5/11/2026</i>	
<i>Interest Rate:</i>	<i>3.60%</i>	
<i>*Rollover 05/11/2024, 05/11/2025</i>		



**October 1, 2025**

**12 Month US Treasury Securities**

ORIGINAL PURCHASE PRICE

\$ 128,984.04

VALUE AS OF 09/29/2025

\$ 138,000.00

*Maturity Date:* 9/30/2025

**12 Month US Treasury Securities**

ORIGINAL PURCHASE PRICE

\$ 128,019.58

VALUE AS OF 09/29/2025

\$ 137,740.66

*Maturity Date:* 12/31/2025

**12 Month US Treasury Securities**

ORIGINAL PURCHASE PRICE

\$ 130,556.36

VALUE AS OF 09/29/2025

\$ 136,869.13

*Maturity Date:* 3/31/2026

**12 Month US Treasury Securities**

ORIGINAL PURCHASE PRICE

\$ 124,648.36

VALUE AS OF 09/29/2025

\$ 141,965.28

*Maturity Date:* 6/30/2026

**Insured Cash Account**

ORIGINAL BALANCE

\$ 1,664.90

CURRENT BALANCE

\$ 1,342.20

*\*Please note that values fluctuate on a daily basis and the interest on the bills is not fully recognized until the bills have reached their maturity dates.*

**BOROUGH OF JESSUP**  
**LACKAWANNA COUNTY, PENNSYLVANIA**  
**ORDINANCE NO. 5-2025**

**AN ORDINANCE OF THE BOROUGH OF JESSUP, LACKAWANNA COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 5-2011, AS AMENDED, ESTABLISHING A REGISTRATION PROGRAM FOR RESIDENTIAL RENTAL PROPERTIES; AND PROVIDING FOR THE ELIMINATION OF BOROUGH ISSUED CERTIFICATES AND DECALS**

The Borough of Jessup hereby enacts and ordains the following:

**I. Amendments**

**Section 2(k) of Ordinance No. 5 of 2011 shall be amended as follows:**

- k. **LET FOR OCCUPANCY-** To permit possession or occupancy of a building or dwelling unit by a person who is not the legal owner of record thereof, pursuant to a written or unwritten lease and regardless of any fee paid or not. This definition does not include occupancy by immediate family members or relatives of the legal owner(s) in a dwelling unit where the legal owner(s) does not reside.

**Section 2(v) of Ordinance No. 5 of 2011 shall be amended as follows:**

- v. **RENTAL UNIT-** Means a dwelling unit occupied by one or more tenants, regardless of any amount of money paid for such rental. This definition does not include occupancy by immediate family members or relatives of the legal owner(s) in a dwelling unit where the legal owner(s) does not reside.

**Section 2(w) of Ordinance No. 5 of 2011 shall be amended as follows:**

- w. **TENANT-** A person who occupies a rental unit within a rental property regardless of whether such person has executed a lease for said premises. This term includes the term occupant. This definition does not include occupancy by immediate family members or relatives of the legal owner(s) in a dwelling unit where the legal owner(s) does not reside.

**Section 14 of Ordinance No. 5 of 2011 shall be amended as follows:**

- e. Properties in which the dwelling unit is occupied by the immediate family members or relatives of the legal owner(s) but where the legal owner(s) does not reside.

## **II. Repeal and Severability**

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. In the event that any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, such invalidity shall not effect of impair any remaining provision, section, sentence, clause or part of this Ordinance. It is the intent of this Borough that such remainder shall be and shall remain in full force and effect.

## **III. Effective Date**

This ordinance shall become effective immediately upon its being enacted and ordained.

ENACTED AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Borough Council:

By: \_\_\_\_\_  
Roberta Galati,  
Council President

Attest:

\_\_\_\_\_  
Coleen Watt  
Borough Secretary

\_\_\_\_\_  
Joseph Buckshon,  
Mayor

**RESOLUTION # 18**

RESOLUTION OF THE BOROUGH OF JESSUP AUTHORIZING THE BOARD OF COMMISSIONERS OF LACKAWANNA COUNTY TO SUBMIT AN APPLICATION FOR FEDERAL FISCAL YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS IN THE AMOUNT OF \$98,452.00 ON BEHALF OF THE BOROUGH OF JESSUP.

WHEREAS, the County of Lackawanna, in accordance with Pennsylvania Act 179, has elected to submit an application for FFY 2025 Community Development Block Grant Program funds in the amount of \$98,452.00 on behalf of the Borough of Jessup; and,

WHEREAS, the Borough of Jessup desires to participate in the CDBG Program for FFY 2025 in accordance with said Act 179; and,

WHEREAS, the Borough of Jessup has examined the community development needs of the community, and especially the needs of the lower income residents of the community; and,

WHEREAS, the Borough of Jessup has established a Community Development Program and Budget for FFY 2025 in compliance with the allocation and guidelines of the Pennsylvania Department of Community and Economic Development.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Jessup that the following Community Development Program and Budget be communicated to the Board of Commissioners of Lackawanna County for inclusion in the County's CDBG Program application for FFY 2025 on behalf of the Borough of Jessup.

<u>Activity</u>	<u>Location</u>	<u>Cost</u>
First Time Homebuyer	Jessup	\$80,731.00
Administration	Lackawanna County	\$17,721.00

BE IT FURTHER RESOLVED that the Borough of Jessup and its elected and appointed officials have and will continue to cooperate with the County in obtaining all necessary information to be included in said application.

CERTIFICATION

The foregoing is a true and certain copy of a resolution passed by the Borough Council of the Borough of Jessup at the regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

(seal)

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Borough Council President

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Coleen Watt  
Borough Manager/Secretary

BOROUGH OF JESSUP

LACKAWANNA COUNTY, PA

RESOLUTION NO. 19 OF 2025

**RATIFYING THE FILING OF AN APPLICATION WITH THE MONROE COUNTY  
LOCAL SHARE ACCOUNT GRANT PROGRAM TO THE PENNSYLVANIA  
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED)  
COMMONWEALTH OF PENNSYLVANIA, FOR THE DEVELOPMENT OF A  
COMMUNITY VISION PLAN**

**WHEREAS**, Jessup Borough is interested in promoting economic development and revitalization within Lackawanna County and;

**WHEREAS**, Jessup Borough has submitted a grant application to the Pennsylvania Department of Community and Economic Development (DCED) through the Monroe County Local Share Grant Program in the amount of \$160,613.00 to develop and produce a Community Vision Plan.

**WHEREAS** Jessup Borough hereby authorizes the Borough Manager to sign and authorize all documents and accept any award related to this Monroe County Local Share Account Grant and;

**NOW THEREFORE BE IT RESOLVED THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2025 that Jessup Borough does hereby authorize and ratify the submission of this application to the Monroe County Local Share Account Grant Program.

**ADOPTED** at a regular meeting of Jessup Borough Council held on \_\_\_\_\_, 2025.