

# JESSUP BOROUGH SCHEDULE OF ZONING FEES

**1. Zoning Application Fee (non-refundable & included in listed fees)**

Residential .....	\$50.00
Commercial (includes Short-Term Rentals) .....	\$150.00

**2. Zoning Permits**

**Residential** (New Construction and Additions)

Single Family and Two-Family Dwellings .....	\$50.00
Plus \$0.10 per square foot of gross floor space (includes basements, decks, porches, garages, etc.)	
Multifamily Residential Dwelling .....	\$100.00
Plus \$0.10 per square foot of gross floor space (includes basements, decks, porches, garages, etc.)	
Accessory Structure (up to 200 square feet).....	\$50.00
Plus \$0.05 per square foot of building space over 200 square feet (includes decks, patios, swimming pools, sheds, etc.)	

Re-inspection fee .....	\$50.00
Revision to approved permit.....	\$50.00

**Non-residential**

Commercial (New construction & additions) .....	\$150.00
Plus \$0.25 per square foot of gross building space (Includes wireless communication sites)	
Public/Semi-Public Uses .....	\$250.00
Plus \$0.25 per square foot of gross building space	
New Signs .....	\$150.00
Plus \$1.50 per square foot	
New Off Premise Signs .....	\$150.00
(Per face)	
All Sign Copy Changes.....	\$100.00 plus \$1.50 per sq. ft. over 50 sq. ft.
Accessory Structure to Non-residential Use (up to 200 sq. ft.).....	\$150.00
Plus \$0.25 per square foot over 200 sq. ft.	
Re-inspection fee .....	\$ 50.00
Revision to approved permit.....	\$ 50.00

**3. Certificate of Non-Conformity**

Residential .....	\$50.00
Non-residential .....	\$100.00

**4. Applications to Zoning Hearing Board (Variance, Special Exception, Appeal)**

Residential and Non-residential .....	\$575.00
	or as amended

*NOTE: If costs incurred by Jessup Borough exceed the above referenced fee, additional fees shall be billed to the applicant and must be paid prior to the issuance of a Zoning Permit.*

**5. Conditional Use Permit**

Residential .....	\$575.00
Non-residential .....	1,000.00

*NOTE: If costs incurred by Jessup Borough exceed the above referenced fee, additional fees shall be billed to the applicant and must be paid prior to the issuance of a Zoning Permit.*

**6. Amendments**

Amendment to Text of Ordinance .....	\$1,000.00
Amendment to Zoning Map .....	\$2,500.00
Amendment Submitted as Curative Amendment .....	\$3,500.00

*NOTE: If costs incurred by Jessup Borough exceed the above referenced fee, additional fees shall be billed to the applicant and must be paid prior to the issuance of a Zoning Permit.*

**7. Other Permits**

Parking Lots

Less than one acre .....	\$250.00
More than one acre.....	\$500.00
Change of Use (with no new construction) .....	\$100.00
Home Occupations.....	\$100.00
Temporary Structures/Use.....	\$100.00
Driveways.....	\$35.00
Zoning Certificate of Occupancy.....	\$25.00

**FAILURE TO OBTAIN A ZONING PERMIT PRIOR TO THE START OF ANY WORK SHALL RESULT IN A FEE ONE AND ONE-HALF TIMES THE ABOVE NOTED FEES AT THE DISCRETION OF THE ZONING OFFICER.**

**BOROUGH OF JESSUP  
LACKAWANNA COUNTY, PENNSYLVANIA  
RESOLUTION # 4 OF 2026**

**A RESOLUTION OF THE BOROUGH OF JESSUP ADOPTING A FEE SCHEDULE FOR  
ZONING PERMITS AND APPLICATIONS**

**WHEREAS**, on November 23, 2020, the Borough of Jessup Council adopted the Borough of Jessup Zoning Ordinance, and thereafter amended it from time to time.

**WHEREAS**, Section 1407 of the Zoning Ordinance indicates that Borough Council shall enact a fee schedule.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Jessup Council adopts this resolution approving that the attached fee schedule for Zoning Permits and Applications.

**THIS RESOLUTION IS DULY ENACTED AND APPROVED** at a public meeting duly advertised by a majority vote of Jessup Borough Council on this 4th day of March, 2026.

**ATTEST:**

*Coleen Watt*  
Coleen Watt, Secretary

**THE BOROUGH OF JESSUP**

*[Signature]*  
Council President

**EXAMINED AND APPROVED THIS** 4<sup>th</sup> **DAY OF** March, 2026.

By: *Joseph J. Buckshon Jr.*  
Mayor of the Borough of Jessup

